

AGENDA

**Bay Consortium Workforce Development Board, Inc.
Policy and Strategic Planning
Committee
Wednesday, November 6, 2024
10:00 A.M.**

- I. Call to Order**
- II. Roll Call**
- III. Public Input**
- IV. Approval of August 7, 2024 Meeting Minutes**
- V. New Business**
 - A. Review VWL 24-02 Requirement for Local Plan Policy – Lauren Fallin, *Executive Assistant***
 - B. Strategic Plan – Lauren Fallin, *Executive Assistant***
 - C. BCWDB 15-01 Self-Sufficiency Policy Update – Lauren Fallin, *Executive Assistant***
- VI. Old Business**
- VII. Other Topics for discussion**
- VIII. Adjournment**

Bay Consortium Workforce Development Board, Inc.
Policy and Strategic Planning Committee
Meeting Minutes
Wednesday, August 7, 2024
10:00 A.M.

- I. Call to Order:** Lauren Fallin called the meeting to order at 10:06 a.m.
- II. Roll Call:**

Policy and Strategic Planning Committee Attendance

<i>Jarrold Elwell</i>	Present
<i>Melissa Sheffield</i>	Present
<i>Dennis Parsons</i>	Present
<i>Shawn Hildebrand</i>	Absent
<i>Raymond Staton Jr.</i>	Absent

Also present were Lauren Fallin and Kristina Allen. There was a physical quorum.

- III. Public Input:** There was no public input.
- IV. Approval of April 3, 2024 Meeting Minutes:** Jarrod Elwell made a motion to approve the April 3, 2024 meeting minutes, and Melissa Sheffield seconded the motion, passing the motion unanimously.
- V. New Business:**
 - A. Chair/Vice Chair:** Melissa Sheffield made a motion to nominate Jarrod Elwell as Chair of the committee, and Dennis Parsons seconded the motion, passing the motion unanimously and electing Jarrod Elwell as the Chair of the committee. Jarrod Elwell made a motion to nominate Melissa Sheffield as Vice Chair of the committee, and Dennis Parsons seconded the motion, passing the motion unanimously and electing Melissa Sheffield as the Vice Chair of the committee.
 - B. Strategic Plan:** The committee briefly discussed the Strategic Plan metrics that they were previously presented at the last Board meeting.
 - C. BCWDB By-laws:** Jarrod Elwell made a motion to approve the BCWDB By-laws that were presented at the previous Board meeting and send them to the Executive Committee for approval, and Dennis Parsons seconded the motion, passing it unanimously.
 - D. ETPL Application - Peace of Mind Nursing Training Center LLC:** Dennis Parsons made a motion to send the ETPL Application from Peace of Mind Nursing Training Center LLC to the Executive Committee for approval, and Melissa Sheffield seconded the motion, passing it unanimously.
- VI. Old Business:** There was no old business to be discussed.

VII. Other Topics for discussion: There were no other topics for discussion.

VIII. Adjournment: With there being no further business to discuss, Lauren Fallin adjourned the meeting at 10:14 a.m.

Respectfully submitted,
Lauren Fallin

BCWDB 15-01 Self-Sufficiency Policy – Update
Bay Consortium Workforce Development Board

Policy Number: 15-01
Effective Date: July 1, 2019
Revised Date: July 1, 2024
Title: Self-Sufficiency Policy

PURPOSE:

The purpose of this policy is to provide guidance for effective Self-Sufficiency practices to support service strategies that assist WIOA eligible individuals reach their employment goals.

The Lower Living Standard Income Levels expire June 30, 2025.

REFERENCES:

Workforce Innovation and Opportunity Act of 2014, Section 3 (36), Section 134 (a) (3) (A) (xii) and Section 134 (d) (1) (A) (x)

20 *Code of Federal Regulations* §680.600

Federal Register, January 17, 2024 – Department of Health and Human Services, Annual Update of the HHS Poverty Guidelines

Federal Register, April 16, 2024 – U.S. Department of Labor – Employment and Training Administration Workforce Innovation and Opportunity Act (WIOA) 2024 Lower Living Standard Income Level (LLSIL)

[Virginia Workforce Letter \(VWL\) 24-01](#)

DEFINITION OF ECONOMIC SELF-SUFFICIENCY:

The Workforce Innovation & Opportunity Act (WIOA) requires a local definition of economic self-sufficiency as a condition for providing training or re-training services to Adult’s, including Employed Adults, and Dislocated Workers.

The following policy is established to broaden the range of populations served in the Bay Consortium Local Workforce Development Area XIII and to encourage participation in the services provided, and to maximize the use of funding received in the Bay Consortium Local Workforce Development Area XIII. The Bay Consortium Local Workforce Development Area XIII defines the term “low-income individual” as an individual who:

- Receives or is a member of a family that receives, cash payments under a Federal, State or local income-based public assistance program;
- Received an income or is a member of a family that received a total family income, for the 6-month period prior to application for the program involved (exclusive of unemployment compensation, child support payments, cash payments under a Federal, State or local income-based public assistance program; and old age and survivor’s insurance benefits received under section 202 of the Social Security Act (42 U.S.C. 402)) that, in relation to family size, does not exceed the higher of:
 - The poverty line, for an equivalent period; or
 - 70 percent of the lower living standard income level, for an equivalent period (see chart below);

Any individual who is considered to be “low income”, as defined above, is eligible to receive WIOA funded training services in the Bay Consortium Local Workforce Development Area XIII

Below are the charts detailing the 2024 Poverty Guidelines for the 48 Contiguous States and the District of Columbia, the 70% Lower Living Standard Income Level Chart and the 100% Lower Living Standard Income Level Chart for the Bay Consortium Local Workforce Development Area XIII.

2024 Poverty Guidelines for the 48 Contiguous States and the District of Columbia

Size of Family Unit Poverty Guideline	
1	\$15,060
2	\$20,440
3	\$25,820
4	\$31,200
5	\$36,580
6	\$41,960
7	\$47,340
8	\$52,720

For family units with more than 8 members, add \$5,380 for each additional member.

Federal Register, January 17, 2024 – *Federal Register* – Department of Health and Human Services,
Annual Update of the HHS Poverty Guidelines

70% LOWER LIVING STANDARD INCOME LEVEL CHART (2024)

PY 2024 INCOME GUIDELINES		70% Lower Living Standard Income Level for WIOA Program Eligibility							
			Family Size						
WDB	County CD FIPS	Locality Name	1	2	3	4	5	6	Family Size Addition
Bay Consortium	001	Accomack County	15,060	20,440	26,622	31,684	37,390	43,727	6,377
Bay Consortium	033	Caroline County	15,060	20,440	26,622	32,867	38,791	45,368	6,577
Bay Consortium	057	Essex County	15,060	20,440	26,622	31,684	37,390	43,727	6,377
Bay Consortium	097	King and Queen County	15,060	20,440	26,622	32,867	38,791	45,368	6,577
Bay Consortium	099	King George County	15,060	20,440	26,622	31,684	37,390	43,727	6,377
Bay Consortium	101	King William County	15,060	20,440	26,622	32,867	38,791	45,368	6,577
Bay Consortium	103	Lancaster County	15,060	20,440	26,622	31,684	37,390	43,727	6,377
Bay Consortium	115	Mathews County	15,060	20,440	26,622	32,867	38,791	45,368	6,577
Bay Consortium	119	Middlesex County	15,060	20,440	26,622	31,684	37,390	43,727	6,377
Bay Consortium	131	Northampton County	15,060	20,440	26,622	31,684	37,390	43,727	6,377
Bay Consortium	133	Northumberland County	15,060	20,440	26,622	31,684	37,390	43,727	6,377
Bay Consortium	159	Richmond County	15,060	20,440	26,622	31,684	37,390	43,727	6,377
Bay Consortium	177	Spotsylvania County	15,060	23,189	31,830	39,289	46,370	54,229	7,859
Bay Consortium	179	Stafford County	15,060	23,189	31,830	39,289	46,370	54,229	7,859
Bay Consortium	193	Westmoreland County	15,060	20,440	26,622	31,684	37,390	43,727	6,377
Bay Consortium	630	Fredericksburg City	15,060	23,189	31,830	39,289	46,370	54,229	7,859
Bay Consortium	073	Gloucester County	15,060	20,440	26,622	32,867	38,791	45,368	6,577
Bay Consortium	127	New Kent County	15,060	20,440	26,622	32,867	38,791	45,368	6,577
Bay Consortium	137	Orange County	15,060	20,440	26,622	31,684	37,390	43,727	6,377
Bay Consortium	047	Culpeper County	15,060	20,440	26,622	31,684	37,390	43,727	6,377

200% LOWER LIVING STANDARD INCOME LEVEL CHART (2024)
Individuals EXCEEDING these amounts are deemed SELF SUFFICIENT

PY 2024 INCOME GUIDELINES		200% Lower Living Standard Income Level for Self-Sufficiency Determination							
			Family Size						
WDB	County CD FIPS	Locality Name	1	2	3	4	5	6	Family Size Addition
Bay Consortium	001	Accomack County	32,616	53,430	73,334	90,526	106,830	124,934	18,104
Bay Consortium	033	Caroline County	33,822	54,418	76,062	93,906	110,830	129,622	18,792
Bay Consortium	057	Essex County	32,616	53,430	73,334	90,526	106,830	124,934	18,104
Bay Consortium	097	King and Queen County	33,822	54,418	76,062	93,906	110,830	129,622	18,792
Bay Consortium	099	King George County	32,616	53,430	73,334	90,526	106,830	124,934	18,104
Bay Consortium	101	King William County	33,822	54,418	76,062	93,906	110,830	129,622	18,792
Bay Consortium	103	Lancaster County	32,616	53,430	73,334	90,526	106,830	124,934	18,104
Bay Consortium	115	Mathews County	33,822	54,418	76,062	93,906	110,830	129,622	18,792
Bay Consortium	119	Middlesex County	32,616	53,430	73,334	90,526	106,830	124,934	18,104
Bay Consortium	131	Northampton County	32,616	53,430	73,334	90,526	106,830	124,934	18,104
Bay Consortium	133	Northumberland County	32,616	53,430	73,334	90,526	106,830	124,934	18,104
Bay Consortium	159	Richmond County	32,616	53,430	73,334	90,526	106,830	124,934	18,104
Bay Consortium	177	Spotsylvania County	40,430	66,254	90,942	112,254	132,486	154,942	22,456
Bay Consortium	179	Stafford County	40,430	66,254	90,942	112,254	132,486	154,942	22,456
Bay Consortium	193	Westmoreland County	32,616	53,430	73,334	90,526	106,830	124,934	18,104
Bay Consortium	630	Fredericksburg City	40,430	66,254	90,942	112,254	132,486	154,942	22,456
Bay Consortium	073	Gloucester County	33,822	54,418	76,062	93,906	110,830	129,622	18,792
Bay Consortium	127	New Kent County	33,822	54,418	76,062	93,906	110,830	129,622	18,792
Bay Consortium	137	Orange County	32,616	53,430	73,334	90,526	106,830	124,934	18,104
Bay Consortium	047	Culpeper County	32,616	53,430	73,334	90,526	106,830	124,934	18,104