

**DRAFT  
AGENDA**

**Bay Consortium Workforce Development Board, Inc.  
Board Development Committee  
Wednesday, January 12, 2022  
11:00 A.M.**

- I. Call to Order
- II. Roll Call
- III. Public Input
- IV. Approval of Meeting Notes from October 13, 2021 Meeting
- V. New Business
- VI. Old Business
  - A. Board Membership
- VII. Other Topics for discussion
- VIII. Adjournment

**Bay Consortium Workforce Development Board, Inc.**  
**Board Development Committee Meeting**  
**Draft Minutes**  
**Wednesday, October 13, 2021**  
**11:00 A.M.**

The Board Development Committee met Wednesday, October 13, 2021 via Zoom.

**Call to Order:** Jackie Davis called the meeting to order at 11:00 am.

**Roll Call:** Present were Bobby Masters and Danielle Robinson. Not present was Josh Gemerek, Bill Leyden, Leigh Ramos, and Kendal Webre. Also present was John Priest, Jackie Davis and Katlyn Moss. A quorum was present.

**Approval of Minutes:** The minutes from the April 14, 2021 meeting were tabled.

**Public Input:** There was no public input.

**New Business:** Jackie Davis reviewed the new Board members that would be voted on at the November Board meeting. She noted that King and Queen County was still in need of representation.

**Old Business:** Jackie Davis reviewed the Bylaws on Board Membership and Attendance with members, noting that over the last year and a half they had been very lenient with attendance, but now it was being more closely looked at. Danielle Robinson recommended sending a note about alternates to regulars who missed meetings and an attendance letter to those who do not attend at all. Bobby Masters started a discussion as a new member on the main goals of the Board Development Committee. Jackie Davis referenced [State Board Policy 20-01](#). Jackie Davis reviewed the new Strategic Plan Evaluation with members. A discussion was held on the importance of a Business Services person.

**Other Topics:** Jackie Davis discussed the Department of Social Services grant that allowed for weeklong bootcamps for employment and nutrition training. Jackie Davis noted that the next Board meeting would be November 10, 2021 at 9 a.m. as a joint CLEO meeting, with Strategic Planning from 10 a.m. to 2 p.m. She also noted that Conflict of Interest Forms should be completed and returned for monitoring purposes.

There being no further business, the meeting was adjourned at 11:30 a.m.

Respectfully submitted,  
Katlyn Moss

**BOARD OF DIRECTORS  
BAY CONSORTIUM WORKFORCE INVESTMENT BOARD, INC**

<b>NAME</b>	<b>TELEPHONE FAX NUMBER</b>	<b>ADDRESS</b>	<b>E-MAIL</b>	<b>AFFILIATION</b>	<b>REPRESENT SUB AREA</b>
Felicia Ainsa	540-419-6665 540-479-8914	PO Box 7388 Fredericksburg, VA 22404	<a href="mailto:fainsa@myrec.coop">fainsa@myrec.coop</a>	Rappahannock Electric Cooperative	Business 16
Megan Bergen	540-735-7481 540-424-9801	4701 Market Street Fredericksburg, VA 22408	<a href="mailto:Megan.bergen@fredgoodwill.org">Megan.bergen@fredgoodwill.org</a>	Rappahannock Goodwill Industries	Business 16
Meg Bohmke	540-658-4541 540-842-6334	P.O. Box 339 Stafford, VA 22555	<a href="mailto:mbohmke@staffordcountyva.gov">mbohmke@staffordcountyva.gov</a>	Stafford County Board of Supervisors	Other 16
Lamont Brown	540-841-3474	9609 Norwick Lane Fredericksburg, VA 22408	<a href="mailto:Lamont.a.brown@gmail.com">Lamont.a.brown@gmail.com</a>	ALNA Financial Group	Business 16
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Melvin L. Carter	540 455-6197 cell 540 899-5105	315 Bowen Dr. Fredericksburg, VA 22407	<a href="mailto:melcarters2@aol.com">melcarters2@aol.com</a>	United Auto Workers Local 2123	Labor 16
Beverly Davis	215-459-1628	15212 Quail Lane Painter, VA 23420	<a href="mailto:Bev5212@yahoo.com">Bev5212@yahoo.com</a>	Gravities Light	Business 22
Joshua A. Gemerek	804 338-9772 804 758-1260	PO Box 610 Urbanna, VA 23175	<a href="mailto:jgemerek@bayaging.org">jgemerek@bayaging.org</a>	Bay Aging	One-Stop 18
Steve Goodall	804-843-5585 757-345-1592 804-843-5439fax	3105 Trailwood Lane Toano, VA 23168	<a href="mailto:smgoodall@rocktenn.com">smgoodall@rocktenn.com</a>	RockTenn	Business 18
Tracy Harrington	540-899-4161	10300 Spotsylvania Ave. St 220 Fredericksburg, VA 22408	<a href="mailto:Tracy.Harrington@dars.virginia.gov">Tracy.Harrington@dars.virginia.gov</a>	Department of Aging and Rehabilitative Services	One-Stop 16
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Marjorie Lampkin	804 333-6875	52 Campus Drive Warsaw, VA 22572	<a href="mailto:mlampkin@rappahannock.edu">mlampkin@rappahannock.edu</a>	Rappahannock Community College	Education 17
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Vanesa Livingstone	804-333-6687	5579 Richmond Road Warsaw, VA 22572	<a href="mailto:Vanesal.livingstone@dss.virginia.gov">Vanesal.livingstone@dss.virginia.gov</a>	Richmond County Social Services	Other 17
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Robert Masters	910-742-6716	1 Clubhouse Way Cape Charles, VA 23310	<a href="mailto:bmasters@preservecommunities.com">bmasters@preservecommunities.com</a>	Bay Creek	Business 22

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BAY CONSORTIUM WORKFORCE INVESTMENT BOARD, INC**

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Deborah Warf	540 322-5766 540-891-4139	10304 Spotsylvania Ave. Fredericksburg, VA 22408	<a href="mailto:debbye.warf@vec.virginia.gov">debbye.warf@vec.virginia.gov</a>	Virginia Employment Commission	One-Stop 16
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Benjamin Whanger	757-870-4598	110 Brian Place Tappahannock, VA 22560	<a href="mailto:rivahlawn@gmail.com">rivahlawn@gmail.com</a>	Rivah Lawn and Landscaping	Business 18
Gary n	Wilso 804-633-4074 804-448-8929	23346 Triple Crown Drive Ruther Glen, VA 2254	<a href="mailto:gwilson@co.caroline.va.us">gwilson@co.caroline.va.us</a>	Caroline County Economic Development	Other 18