

**Bay Consortium Workforce Development Board, Inc.**  
**Consortium of Locally Elected Officials (CLEO)**  
**Minutes**  
**Wednesday, May 5, 2021**  
**11:00 A.M.**

The CLEO met Wednesday, May 5, 2021 via Zoom.

**Call to Order:** Morgan Quicke called the meeting to order at 11 a.m. He also read the following statement:

Virginia law requires and authorizes regional bodies such as the Bay Consortium Workforce Development Board to conduct their meetings during a public disaster or emergency in manners which are consistent with providing continuity of government and operations in a safe and healthy manner, with the public safety, health and welfare in mind for all attendees/interested parties, in compliance with open government requirements.

The electronic convening of the Workforce Board's Executive Committee today has been determined necessary in order to continue the necessary business of the organization. We believe the matters included on the agenda address important/essential matters of continuing the work of Workforce Board and therefore it is appropriate to convene during this time.

Therefore, we have determined the appropriateness and eligibility to conduct today's meeting of the Executive Committee electronically pursuant to the provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia, and in light of the Governor's March 12, 2020 State of Emergency Declaration for COVID-19.

**Roll Call:** A roll call was taken and a quorum was present.

Gary Wilson	Caroline County
Bud Smith	Essex County
Amy Peregoy	City of Fredericksburg
Richard Granger	King George County
Michelle Brown	Middlesex County
Morgan Quicke	Richmond County
Kevin Marshall	Spotsylvania County
Meg Bohmke	Stafford County

**Approval of Meeting Minutes:** A motion was made to approve the amended meeting minutes from February 2, 2021 which was seconded and approved.

**Public Comment:** There was no public comment.

**CLEO Action Items:** Jackie Davis presented members with the three potential new Workforce Board members; Lamont Brown, Sara Carroll, and Robert Masters. A motion was made to approve Kendall Webre, Megan Bergen, and Felicia Ainsa as Workforce Board members, which was seconded and approved. Jackie Davis discussed the Election of Officers. A motion was made to approve the Slate of Officers as seen below, which was seconded and approved.

**Bay WDB CLEO Slate of Officers PY 20-21 07/01/21-06/30/22**

Chairman: Morgan Quicke

Vice Chairman: Edwin Smith

Member At Large: Kevin Marshall

Board Liaison: John Priest

**Joint Action Items:** Jackie Davis reviewed the amended PY 20-21 Budget with members, noting the Wagner Peyser funding and the Spotsylvania Small Business Grant that allows the purchase of a temperature check machine in the Virginia Career Works Fredericksburg Center. A motion was made to approve the amended PY 20-21 Budget, which was seconded and approved. Jackie Davis presented members with the PY 21-22 Proposed Budget and Board of Supervisors Chair Letter. She discussed the expected budget shortfall and noted that she hoped to receive the final allocations from the state in the upcoming week. Meg Bohmke asked when the funds would be due and Jackie Davis stated that she would need at least an agreement by June 30, 2021. Morgan Quicke recommended adding a response date to the letter and Dennis Parsons suggested asking for an letter of intention. A motion was made to approve the PY 21-22 Proposed budget, which was seconded and approved. She discussed the new Membership, Responsibilities, and Certification of Local Workforce Development Boards Policy, in which Board meetings must have a majority private sector and public sector attendance for a quorum. She also noted that the policy now required the county to advertise for Board vacancies.

**Public Comment:** There was no public comment.

There being no further business, the meeting was adjourned at 11:50 A.M.

Respectfully submitted,

Katlyn Moss