

**DRAFT  
AGENDA**

**Bay Consortium Workforce Development Board, Inc.  
One Stop Committee  
Tuesday, July 12, 2022  
10:00 A.M.**

<https://us02web.zoom.us/j/81366303280?pwd=OTJ0WVF2MTR5QW9ZU1ozNVFuV2pTQT09>

- I. Call to Order
- II. Roll Call
- III. Public Input
- IV. Approval of Meeting Minutes from April 12, 2022 Meeting
- V. New Business
  - A. Committee Elections (Chair/Vice-Chair)
  - B. Alternate and Proxy Discussion
- VI. Old Business
- VII. Business Services Update
- VIII. One Stop Manager Update
- IX. Other Topics for discussion
- X. Adjournment

**Bay Consortium Workforce Development Board, Inc.**  
**One-Stop Committee Meeting**  
**Notes**  
**Tuesday, April 12, 2022**  
**10:00 a.m.**

The One-Stop Committee met Tuesday, April 12, 2022 via Zoom.

**Call to Order:** Debbye Warf called the committee meeting to order at 10:00 a.m.

**Roll Call:** Present were Debbye Warf, Martha O’Keefe, and Megan Bergen. Not present were Patrick Tompkins and Tracy Harrington. In addition, present was Jessica Weber, Kristina Allen, Steven Golas, and Katlyn Moss.

**Public Input:** There was no public input.

**Approval of Minutes:** The notes from the January 11, 2022 meeting were accepted as presented.

**New Business:** Steven Golas reviewed the changes made to update the On the Job Training Manual, to increase training payments from \$4,000 to \$6,000 as pay rates have increased. Martha O’Keefe asked if this was a trend across workforce boards. Steven Golas stated yes, and in fact many areas had significantly higher limits. Martha O’Keefe asked if the increase would jeopardize other items in the budget, to which Steven Golas responded that it would not, it would in fact allow for better use of the On the Job Training funds.

**Old Business:** There was no old business.

**One Stop Manager Update:** Jessica Weber updated members on current activities at the Virginia Career Works Fredericksburg Center. She noted that the number of visitors was increasing, workshops are popular, with the Spanish language based workshops consistently full. She discussed a new standard survey among the centers that should start providing information at next meeting.

**Other Items for Discussion:** Katlyn Moss noted that the Board meeting would be May 4, 2022 at 11 am on the Eastern Shore at Bay Creek, and that she was working on obtaining hotel room information.

There being no further business, the meeting was adjourned at 10:30 a.m.

Respectfully submitted,

Katlyn Moss