

Board Minutes
Bay Consortium Workforce Development Board, Inc.
Wednesday, August 3, 2022
11:00 A.M.

The Bay Consortium Workforce Development Board, Inc. met Wednesday, August 3, 2022 at Warsaw Town Office, 78 Belle Ville Lane, Warsaw, VA 22572.

Call to Order: Ashley Forbes, Chairperson, called the meeting to order at 11:00 A.M.

Welcome and Introductions: Joseph Quesenberry, Warsaw Town Manager, welcomed everyone and gave a brief overview of the Town and some project they have in the works. Secretary of Labor Bryan Slater gave a brief presentation on Workforce Development in the Commonwealth.

Roll Call: Ashely Forbes requested the roll call:

Name	Attendance	Name of Alternate/Proxy
Felicia Ansia, Rappahannock Electric	Present In-person	
Jennifer Bowhey, Visiting Angels	Present In-person	
Lamont Brown, ALNA Financial Group	Present Virtual	
Hosey Burgess, Virginia Employment Commission	Present Virtual	
Sara Carrol, Cuddlebugs/Warsaw Richmond Co. COC	Present In-person	
Melvin Carter, United Auto Workers Local 2123	Absent	
Stephen Cox, Rappahannock Goodwill Industries	Present Alternate	Marty Bywaters-Baldwin
Beverly Davis, Gravities Light	Present In-person	
Ashley Forbes, JES	Present In-person	
Ian Ginger, GOVA, GWRC	Present In-person	
Josh Gemerek, Bay Aging	Present Alternate	Alan Walker
Steve Goodall, Westrock	Present In-person	
Tracy Harrington, Dept for Aging and Rehab. Services	Present Virtual	
Shawn Hildebrand, A&N Electric	Present Virtual	
Majorie Lampkin, Rappahannock Community College	Present In-person	
Tina Lance, Germanna Community College	Present Virtual	
Vanesa Livingstone, Richmond County DSS	Present In-person	
David Mann	Absent	
Nick Minor, King George County Economic Development	Present In-person	
Greg Moon, Carry-On Trailers	Present In-person	
Dennis Parsons, EXIT Realty Group	Present In-person	
Amy Shockley, Adult Education	Present Alternate	Nichole Bennett
Patrick Tompkins, Eastern Shore Community College	Present Alternate	Scott Hall
Debbie Warf, Virginia Employment Commission	Present Alternate	Cheryl Alderman
Matt Weaver, CyberBytes Foundation	Present Virtual	
Kendall Webre, Norton Yachts	Present In-person	
Ben Whanger, Rivah Lawn and Landscapes	Absent	
Gary Wilson, Caroline County Economic Development	Present In-person	

A quorum was present.

Others present were: Jessica Weber, JoAnn Murchison, Steven Golas, Kristina Allen and Jackie Davis

Approval of Minutes: A motion was made to approve the May 4, 2022 Board Meeting Minutes. The motion was seconded and approved.

Public Comment: There was no public comment.

Joint New Business: Jessica Weber provided the One-Stop report. She reported on the foot traffic into the three centers and on outreach in the community. She informed the Board that one of the Youth from the Youth Career Adventure Camp received a mentorship opportunity and that the Youth enjoyed their week in the camp.

JoAnn Murchison provided the Business Services Report. She informed the Board that she is three months into the position and working on building relationships in the community. She is currently working on two upcoming hiring events and a GOVA grant.

Executive Committee: Ashley Forbes gave the committee report. The Executive Committee presented to the Board the amended PY22-23 Budget for its approval. There was a motion to accept the Budget as presented. The motion was seconded. There was no further discussion. The motion was approved with two abstentions: Marjorie Lampkin and Marty Baldwin.

The Executive Committee presented to the Board a new ETP, Justice Academy, for its full approval. There was a motion to accept Justice Academy as an ETP. The motion was seconded. There was no further discussion. The motion was approved.

The Executive Committee presented to the Board the new Fraud Policy – a recommendation from the PY 21 Audit. There was a motion to accept the Fraud Policy as presented. The motion was seconded. There was no further discussion. The motion was approved.

The Executive Committee presented to the Board a revised Self-Sufficiency Policy. There was a motion to accept the Self-Sufficiency Policy as presented. The motion was seconded. There was no further discussion. The motion was approved.

One Stop Committee: Jackie Davis gave the One-Stop Committee Report. The Committee nominated its Chair (Debbie Warf) and Vice Chair (Tracy Harrington). Jessica Weber provided the Committee with the One-Stop update. JoAnn Murchison provided the Business Services update.

Performance and Accountability: Vanesa Livingstone gave the Performance and Accountability Committee report. She reported that the VAWC was down prior to the Committee meeting. The Committee nominated its Chair (Vanesa Livingstone) and Vice Chair (Jennifer Bowhey).

Labor Market Committee: Jackie Davis gave the Labor Market Committee report per a request from the Committee Chair Shawn Hildebrand who participated virtually. The Committee recommended to the Executive Committee to approve the Justice Academy to the ETPL. The Committee nominated its Chair (Shawn Hildebrand) and Vice Chair (Nick Minor).

Board Development: The Board Development Committee did not meet.

Youth Council: Marjorie Lampkin gave the committee report. The Committee nominated its Chair (Majorie Lampkin) and Vice Chair (David Ferguson). Marjorie informed the Board that the Committee has a parent representative. There was a discussion about the Workforce Board adding a position that will facilitate the relationship between K-12, education, and work-based learning opportunities.

Old Business: There was no old business to discuss.

New Business: The Audit was presented to the Board.

Executive Director's Update: Jackie Davis informed the Board that Steven Golas would be participating in the United States Chamber of Commerce Talent Pipeline Management Academy. She also informed the Board about an upcoming series of Business Appreciation Events to be held in September in recognition of National Workforce Development Month. Jackie Davis informed the Board of the hiring event held in Warsaw in July and that there are two more scheduled for September – one in the Middle Peninsula to be held on September 14th and one on the Eastern Shore scheduled for both September 27th – 28th.

Other Items for Discussion: The next Board meeting will be November 2, 2022 at 11:00 at CyberBytes Foundation.

Public Comment: There was no public comment.

There being no further business, Ashley Forbes adjourned the meeting at 12:25 P.M.

Respectfully submitted,
Jackie Davis