

**Bay Consortium Workforce Development Board, Inc.**

**Wednesday, June 3, 2020**

**Zoom**

**11:00 A.M.**

The Bay Consortium Workforce Development Board, Inc. met Wednesday, June 3, 2020 via Zoom.

**Call to Order:** Dennis Parsons called the meeting to order at 11:00 a.m. He also read the following statement:

Virginia law requires and authorizes regional bodies such as the Bay Consortium Workforce Development Board to conduct their meetings during a public disaster or emergency in manners which are consistent with providing continuity of government and operations in a safe and healthy manner, with the public safety, health and welfare in mind for all attendees/interested parties, in compliance with open government requirements.

The electronic convening of the Workforce Board's Executive Committee today has been determined necessary in order to continue the necessary business of the organization. We believe the matters included on the agenda address important/essential matters of continuing the work of Workforce Board and therefore it is appropriate to convene during this time.

Therefore, we have determined the appropriateness and eligibility to conduct today's meeting of the Executive Committee electronically pursuant to the provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia, and in light of the Governor's March 12, 2020 State of Emergency Declaration for COVID-19.

**Roll Call:** Dennis Parsons requested the roll call with the following members recorded as present:

Meg Bohmke, Stafford County Board of Supervisors

Melvin Carter, United Auto Workers Local 2123

Nikole Cox, Department of Social Services

Jean Fraysse, Agreements By You

Josh Gemerek, BayAging

Steve Goodall, WestRock

Tracy Harrington, Department of Aging and Rehabilitative Services

Marjorie Lampkin, Rappahannock Community College

Bridgett Landess, Union First Market Bank

Vanesa Livingtone, Department of Social Services

David Mann, Mann Printing  
Rebecca Mann, Rappahannock Goodwill Industries  
Greg Moon, Carry On Trailer  
Martha O'Keefe, Germanna Community College  
Jason Perry, Rappahannock Community College  
Chantel Roane, Haynesville Correctional Center  
Danielle Robinson, Middle Peninsula Adult Education  
Cherlanda Sidney-Ross, Department of Social Services  
Patrick Tompkins, Eastern Shore Community College  
Deborah Warf, Virginia Employment Commission

The following members were neither represented by an official alternate or proxy:

Louis Belcher, Middlesex County  
Ken Knull, Yankee Point Marina  
Bill Leyden, Elevator Constructors Local 52  
Jason Perry, Rappahannock Community College  
Kelvin Pettit, Accomack-Northampton Electric Co-Op  
Percy Pollard, Pollard Consulting Services  
Leigh Ramos, Haskins Bayside Super Service Center, Inc.

A quorum was present.

Others present were: Lori Strumpf, Christine Slattery, Jackie Davis, Kristina Allen, and Katlyn Moss.

Dennis Parsons Lori Strumpf and Christine Slattery, who discussed SkillSource and introduced Ben Ball, a SkillSource client who created their Facebook page. He reviewed the page with members. Jean Fraysse asked if after COVID, will online classes still be available Lori Strumpf stated that they would be. Meg Bohmke mentioned that she would share the Facebook page with Stafford County.

**Approval of Minutes:** A motion was made to approve the February 5, 2020 minutes. The motion was seconded and approved, with Meg Bohmke and Patrick Tompkins abstaining.

**Public Comment:** There was no public comment.

**Old Business:** There was no old business.

**New Business:** Jackie Davis introduced Greg Moon, a new business member. Jackie Davis discussed the revision of the PY 19-20 budget with the inclusion of the Business Support Initiative funds. A motion

was made from the Executive Committee to approve the amended PY19-20 budget, which was seconded and a roll call vote was taken. The results are as follows:

- Voting Yes Were: Meg Bohmke, Melvin Carter, Nikole Cox, Jean Fraysse, Josh Gemerek, Steve Goodall, Tracy Harrington, Bridgett Landess, Vanesa Livingstone, David Mann, Rebecca Mann, Greg Moon, Martha O’Keefe, Chantel Roane, Danielle Robinson, Cherlanda Sidney-Ross, Patrick Tompkins, and Debbye Warf.
- Abstaining Were: Marjorie Lampkin

Jackie Davis presented members with the proposed PY 20-21 budget, stating that the budget had been created from the efforts of the Joint Working Committee and with final numbers from the state. A motion was made from the Executive Committee to approve the proposed PY 20-21 budget, which was seconded and a roll call vote was taken. The results are as follows:

- Voting Yes Were: Meg Bohmke, Melvin Carter, Nikole Cox, Jean Fraysse, Josh Gemerek, Steve Goodall, Tracy Harrington, Bridgett Landess, Vanesa Livingstone, David Mann, Rebecca Mann, Greg Moon, Martha O’Keefe, Chantel Roane, Danielle Robinson, Cherlanda Sidney-Ross, Patrick Tompkins, and Debbye Warf.
- Abstaining Were: Marjorie Lampkin

Jackie Davis discussed the Election of Officers. A motion was made from the Executive Committee to approve the Slate of Officers as seen below, which was seconded and approved.

**Bay WDB Slate of Officers PY 20-21 07/01/20-06/30/21**

- Chairman: Dennis Parsons
- Vice Chairman: Ken Knull
- Secretary/Treasurer: Percy Pollard
- Member At Large: Debbie Warf

Jackie Davis discussed the Performance Reports with members. She stated that the Employment 4<sup>th</sup> Quarter after Exit was currently giving providers trouble, but should increase once businesses start reopening.

**Executive Director’s Update:** Jackie Davis gave the update. She noted that the Warsaw office was closed, as well as the workforce centers, though they were working on reopening the Fredericksburg Workforce Center. She reviewed the Business Services Grant activity with members. She noted that staff had been helping out in the Fredericksburg Workforce Center weekly. Danielle Robinson suggested reaching out to businesses about potential growth upon reopening.

**Other Items for Discussion:** There were no other items for discussion.

**Public Comment:** Jean Fraysse commented on the success stories. Meg Bohmke requested that someone attend the Stafford Board of Supervisors meeting on June 16<sup>th</sup> to talk about services.

There being no further business, Dennis Parsons called the meeting to end at 12:30 P.M.

Respectfully submitted,

Katlyn Moss