

**Bay Consortium Workforce Development Board, Inc.**  
**Draft Minutes**  
**Wednesday, November 10, 2021**  
**9:00 A.M.**

The Bay Consortium Workforce Development Board, Inc. met Wednesday, November 10, 2021 at Germanna Community College – FredCAT, 1325 Central Park Blvd., Fredericksburg, VA 22401.

**Call to Order:** Dennis Parsons, Chairman, called the meeting to order at 9 A.M.

**Welcome and Introductions:** Dr. Janet Gullickson, President of Germanna Community College, gave an introduction and welcome for the FredCAT Center.

**Roll Call:** Dennis Parsons requested the roll call with the following members recorded as present:

Meg Bohmke, Stafford County Board of Supervisors  
Beverly Davis, Gravities Light  
Josh Gemerek, Bay Aging  
Steve Goodall, WestRock  
Shawn Hildebrand, A & N Electric Cooperative  
Marjorie Lampkin, Rappahannock Community College  
Jennifer Morgan, GO Virginia  
Martha O’Keefe, Germanna Community College  
Dennis Parsons, EXIT Reality Group  
Debbye Warf, Virginia Employment Commission

The following members were represented by an alternate or proxy:

Sherry Davis, Rappahannock Goodwill Industries, alternate to Megan Bergen

The following members were neither represented by an official alternate or proxy:

Felicia Ansia, Rappahannock Electric Cooperative  
Lamont Brown, ALNA Financial Group  
Sara Carroll, Cuddlebugs Child Development Center  
Melvin Carter, United Auto Workers Local 2123  
Tracy Harrington, Department of Aging and Rehabilitative Services  
Bridget Landess, Atlantic Union Bank  
Bill Leyden, Elevator Constructors Local 52  
Vanessa Livingstone, Richmond County Social Services  
David Mann, Mann Printing  
Robert Masters, Bay Creek  
Greg Moon, Carry-On Trailers  
Leigh Ramos, Haskins Bayside Super Service Center, Inc.  
Danielle Robinson, Regional Adult Education  
Patrick Thompkins, Eastern Shore Community College

Kendall Webre, Norton Yacht Sales  
Ben Whanger, Rivah Lawn and Landscapes  
Gary Wilson, Caroline County

A quorum was present.

Others present were: Melissa King, Lori Strumpf, Jessica Weber, Jackie Davis, Kristina Allen, Steven Golas, and Katlyn Moss.

**Approval of Minutes:** A motion was made to approve the August 11, 2021 minutes. The motion was seconded and approved.

**Public Comment:** There was no public comment.

**Joint Action Items:** Jackie Davis reviewed the updated PY 21-22 Budget with members, reviewing the additional VDSS SNAP E&T Grant funding. A motion was brought from the Executive Committee to approve the amended PY 21-22 Budget, which was seconded and approved, with Marjorie Lampkin abstaining.

**Executive Committee:** A motion was brought from the Executive Committee to approve Morrison Education Center as an Eligible Training Provider, which was seconded and approved. A motion was brought from the Executive Committee to approve the National Dislocated Worker Grant-Comprehensive and Accessible Reemployment Through Equitable Employment Recovery (NDWG CAREER) Supportive Service Policy, which was seconded and approved.

**One Stop Committee:** Debbye Warf gave the committee report. Jessica Weber gave members the One Stop Manager's Report.

**Labor Market Committee:** Jackie Davis reviewed that discussion on waiting to create a marketing plan until after completing the Strategic Plan. She also discussed the importance of a business services position.

**Performance and Accountability:** Jackie Davis gave a review of the Quarterly Reports, noting that a letter had been sent for a corrective action plan to Eastern Shore Community College on the 40% Minimum Training Expenditure Requirement.

**Board Development:** Josh Gemerek reviewed the new Board members and let members know that King George and King & Queen still did not have representation. He discussed the Board Certification Requirements and attendance.

**Youth Council:** Marjorie Lampkin gave the committee report, noting the increase in attendance.

**Old Business:** There was no old business.

**New Business:** Steven Golas discussed the changes made to the Priority of Service Policy. A motion was made to approve the Priority of Service Policy, which was seconded and approved.

**Executive Director's Update:** Jackie Davis discussed with members the draft feasibility study report and the funding request from the localities.

**Public Comment:** There was no public comment.

There being no further business, Dennis Parsons called the meeting to end at 10:05 A.M.

Respectfully submitted,  
Katlyn Moss