



## Bay Consortium Workforce Development Board

<b>Policy Number:</b> 00-01
<b>Revised Date:</b> August 3, 2018
<b>Effective Date:</b> October 3, 2001
<b>Title:</b> WIOA Participant Flow Policy

### PURPOSE

To describe the process that allows participants to move to training services as described in the Workforce Innovation & Opportunity Act (WIOA) at the local One-Stop Center and WIOA Service Provider locations.

### REFERENCES

P.L 113-128 Workforce Innovation & Opportunity Act.

### POLICY STATEMENT

Career Services

Adult and Dislocated Worker participants should receive **ALL** five of the following career services:

1. Outreach, Intake, and Orientation to the services available through the one-stop system;
2. Local Labor Market Information;
3. Job Search and Placement Assistance
4. Eligibility Determination - WIOA; and
5. Initial Assessment of skill levels, aptitudes, abilities, and determination of supportive service need;

As soon as an individual is enrolled/registered for WIOA and begins to receive WIOA career services they become a WIOA participant and the following mandatory career services must be available to all participants who are eventually placed in unsubsidized employment:

Follow-up services, including counseling regarding the workplace, for a minimum of 12 months following the first day of employment.

Training Services

In order to receive WIOA training services, Adults and Dislocated Workers must have already been found to be WIOA eligible and qualified for services and must meet **ALL** four of the following:



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1. Are unable to obtain or retain employment through such services (the case file must contain a determination of need for training services as identified in an individual employment plan, comprehensive assessment, and through any other career service received);  
  

**and**
2. Who after an interview, evaluation, or assessment, and case management, have been determined,
  - a. To be in need of training services; **and**
  - b. To have the skills and qualifications to successfully participate in the selected program of training services; **and**
  - c. To have selected programs of training services that are directly linked to the employment opportunities in the local area involved or in another area in which the adults or dislocated workers receiving such services are willing to relocate;  

**and**
3. Have applied for other grant assistance, including Federal Pell Grants established under title IV of the Higher Education Act of 1965 **and**
  - a. Are unable to obtain other grant assistance for such services; **or**
  - b. Require assistance beyond the assistance made available under other education, training and employment assistance programs, including Federal Pell Grants; **or**
  - c. Are waiting for an application for a Federal Pell Grant to be processed, except that if such individual is subsequently awarded a Federal Pell Grant, appropriate reimbursement shall be made to the local area for such Federal Pell Grant.  

**and**
4. Federal statutory Priority of Services must be considered in the case of adults, but this does not apply to dislocated workers.