

Bay Consortium Workforce Development Board, Inc.
Consortium of Locally Elected Officials (CLEO)
Draft Minutes
Wednesday, August 19, 2020
Zoom
11:00 A.M.

The CLEO met Wednesday, August, 2020 via Zoom.

Call to Order: Morgan Quicke called the meeting to order at 11 a.m. He also read the following statement:

Virginia law requires and authorizes regional bodies such as the Bay Consortium Workforce Development Board to conduct their meetings during a public disaster or emergency in manners which are consistent with providing continuity of government and operations in a safe and healthy manner, with the public safety, health and welfare in mind for all attendees/interested parties, in compliance with open government requirements.

The electronic convening of the Workforce Board's Executive Committee today has been determined necessary in order to continue the necessary business of the organization. We believe the matters included on the agenda address important/essential matters of continuing the work of Workforce Board and therefore it is appropriate to convene during this time.

Therefore, we have determined the appropriateness and eligibility to conduct today's meeting of the Executive Committee electronically pursuant to the provisions of Virginia Code § 2.2-3708.2 and related legislation approved by the General Assembly of Virginia, and in light of the Governor's March 12, 2020 State of Emergency Declaration for COVID-19.

Roll Call: A roll call was taken and a quorum was present.

Gary Wilson	Caroline County
Angela Freeman	City of Fredericksburg
Jim Burns	King and Queen County
Don Gill	Lancaster County
John Priest	Mathews County
Michelle Brown	Middlesex County
Luttrell Tadlock	Northumberland County
Morgan Quicke	Richmond County

A quorum was present.

Others present were: Jackie Davis, Steven Golas, and Katlyn Moss.

Public Comment: There was no public comment.

Old Business: There was no old business.

New Business: Morgan Quicke discusses David Mann, a member up for reappointment for the Bay WDB. A motion was made to approve David Mann, which was seconded and a roll call vote was taken. The results are as follows:

- Voting Yes Were: Gary Wilson, Angela Freeman, Jim Burns, Don Gill, John Priest, Michelle Brown, Luttrell Tadlock, and Morgan Quicke.

Jackie Davis discussed the changes made to the PY 20-21 budget, with the inclusion of the CARES Act funds and the true carry over dollars. She noted that CARES Act funds must be spent by December 31, 2020. A motion was made to approve the amended PY 20-21 budget, which was seconded and a roll call vote was taken. The results are as follows:

- Voting Yes Were: Gary Wilson, Angela Freeman, Jim Burns, Don Gill, John Priest, Michelle Brown, Luttrell Tadlock, and Morgan Quicke.

Jackie Davis discussed wanting to release request for proposals (RFPs) earlier to ease the transition if a change in providers occurs. Morgan Quicke asked if aside from the change in release dates, if they were the same as before, which Jackie Davis confirmed was true. A motion was made to approve the release of the RFPs after the November Board meeting, which was seconded and a roll call vote was taken. The results are as follows:

- Voting Yes Were: Gary Wilson, Angela Freeman, Jim Burns, Don Gill, John Priest, Michelle Brown, Luttrell Tadlock, and Morgan Quicke.

Other Topics for Discussions: Jackie Davis stated that the next scheduled CLEO meeting was for February 2021. Morgan Quicke suggested waiting and doing another email poll for a meeting date. Members stated that they would be available for an impromptu virtual November meeting if needed. Jim Burns led a discussion on how shutdown has affected in person training.

Public Comment: There was no public comment.

There being no further business, the meeting was adjourned at 11:55 A.M.

Respectfully submitted,

Katlyn Moss