



Bay Consortium Workforce Development Board, Inc.

Chief Local Elected Officials

Tuesday, February 11, 2020

11:00 am

Middle Peninsula Planning District Office

125 Bowden Street

Saluda, VA 23149

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Draft Agenda
Bay Consortium Workforce Development Board, Inc.
Tuesday, February 11, 2020
Middle Peninsula Planning District Office
125 Bowden Street
Saluda, VA 23149

- I. Call to order
- II. Roll Call
- III. Approval of Minutes – October 4, 2019 Meeting
- IV. Public Comment
- V. Old Business
- VI. New Business
 - A. Elections
 - B. PY 19-20 Budget
 - C. Quarterly Reports
 - D. New Appointments to the Bay WDB
 - E. Combined Local Plan
- VII. Liaison Report
- VIII. Other Topics for Discussion
- IX. Public Comment
- X. Adjournment

Draft Board Minutes
Bay Consortium Workforce Development Board, Inc.
Consortium of Locally Elected Officials (CLEO)
Draft Minutes
Friday, October 4, 2019
10:00 A.M.

The CLEO met Friday October 4, 2019 at the Richmond County Administration Office.

Call to Order: Morgan Quicke called the meeting to order at 10 a.m.

Roll Call: A roll call was taken and a quorum was present.

Michael Mason	Accomack County*
Pam Viera	Caroline County
Angela Freeman	City of Fredericksburg
Edwin Smith, Jr.	Essex County
Jim Burns	King and Queen
Carol Carter	King and Queen
Don Gill	Lancaster County
John Priest	Mathews County
Michelle Brown	Middlesex County
Walter Tadlock	Northumberland County
Morgan Quicke	Richmond County
Meg Bohmke	Stafford County

A quorum was present.

Others present were: Jackie Davis and Steven Golas.

*Participated via phone.

Approval of Meeting Notes: A motion was made to approve the May 1, 2019 minutes. A motion was made to accept, which was seconded and approved.

Public Comment: There was no public comment.

Old Business: Jackie Davis reviewed the PY19-20 budget, highlighting changes in the budget which would increase funds for the WIOA providers. Angela Freeman inquired about the unobligated reserves and how that money is utilized. Jackie Davis provided an overview of the unobligated reserves. Morgan Quicke inquired about the impact of funding reductions on the WIOA providers. Jackie Davis explained the WIOA providers have reduced staffing by one person in both Planning District 16 (George Washington sub-area) and Planning District 17/18 (Northern Neck/Middle Peninsula sub-areas) and that no reduction was required in Planning District 22 (Eastern Shore sub-area). Jim Burns inquired as to why there was reduction in the unobligated reserves from PY18-19 to PY19-20. Jackie Davis explained the WIOA providers utilized more of their contracts in PY18-19 thus there was less carryover causing a reduction in

the unobligated reserves. A motion was made to approved the PY 19-20 Budget, which was seconded and unanimously approved by all.

New Business: Jackie Davis reviewed the Quarterly Performance Reports of WIOA providers and gave an update that WIOA Youth provider (SkillSource Group) in Planning District 16 (George Washington sub-area) submitted and executed a corrective action plan to meet the required 20% work experience expenditure requirement by hiring dedicated work experience staff person whose sole responsibility is work experience for youth and that they are now presently in compliance with the federal requirement for that performance measure. Meg Bohmke inquired as to the outreach activities being conducted for the youth of Stafford County. Jackie Davis responded that she will be in contact with the WIOA provider (SkillSource Group) and will provide an update on outreach activities being conducted in Stafford County. Morgan Quicke reviewed the appointments to the workforce development board and they are as follows Nikole Cox, Donna Jean Fraysse, Deborah Warf, Marjorie Lampkin, Ken Knull and Steve Goodall. A motion was made to approve Nikole Cox, which was seconded and unanimously approved by all. A motion was made to approve Donna Jean Fraysse, which was seconded and unanimously approved by all. A motion was made to approve Deborah Warf, which was seconded and unanimously approved by all. A motion was made to approve Marjorie Lampkin, which was seconded and unanimously approved by all. A motion was made to approve Ken Knull, which was seconded and unanimously approved by all. And a motion was made to approve Steve Goodall, which was seconded and unanimously approved by all. Morgan Quicke discussed the January meeting date, time and location and requested Jackie Davis send out a Doodle Poll to determine the date, time and location. Morgan Quicke also proposed meeting at the VA Career Works Fredericksburg Center. Jackie Davis responded that she will be sending a Doodle Poll to all CLEO Board members.

Other Topics for Discussions: Jackie Davis spoke about the new Memorandum of Understanding (MOU) and Infrastructure Funding Agreement (IFA) which will be utilized in our local area and how the local Departments of Social Services within our area are now mandated partners in the workforce system. John Priest gave an overview of the Workforce Board Meeting in May 1, 2019 which he attended and said the topics discussed were the same as those being discussed at the CLEO meeting on October 4, 2019 (the Quarterly Performance Reports and PY19-20 Budget). Morgan Quicke requested to have Liaison Report added to the agenda prior to “Other Topics for Discussion”. Jackie Davis responded it will be added to future agendas as requested.

Public Comment: There was no public comment.

There being no further business, the meeting was adjourned at 10:40 A.M.

Respectfully submitted,
Steven G. Golas

PY 19-20 Budget
BAY CONSORTIUM WORKFORCE DEVELOPMENT BOARD
Proposed Draft PY19-20 Budget

	APPROVED PY 18-19	Nov Approved PY 19-20	PROPOSED PY 19-20	PY 18-19 \$ Difference	PY 18-19 % Difference	
REVENUE						
WIOA ADMINISTRATIVE	\$ 182,649.23	\$ 138,764.20	\$ 138,764.20	\$ (43,885.03)	-24%	
WIOA ADULT PROGRAM	\$ 475,906.50	\$ 461,581.70	\$ 461,581.70	\$ (14,324.80)	-3%	
WIOA DISLOCATED WORKER PROGRAM	\$ 805,463.00	\$ 526,497.03	\$ 526,497.03	\$ (278,965.97)	-35%	
WIOA YOUTH PROGRAM	\$ 672,471.57	\$ 613,957.98	\$ 613,957.98	\$ (58,513.59)	-9%	
ECONOMIC EQUITY INITIATIVE			\$ 200,000.00	\$ 200,000.00	0%	
RAPID RESPONSE IWT			\$ 26,300.00	\$ 26,300.00	0%	
BRANDING	\$ 25,000.00			\$ (25,000.00)	-100%	
MANAGEMENT FEES (ONE STOP)	\$ 6,214.91	\$ 6,214.91	\$ 6,214.91	\$ -	0%	
TOTAL REVENUE	\$ 2,167,705.21	\$ 1,747,015.82	\$ 1,973,315.82	\$ (194,389.39)	-9%	
	PY 18-19	YTD ACTUAL	NOV Approved	PY 19-20	PY 18-19	PY 18-19
EXPENSES (WDB/STAFF)	APPROVED	PY 18-19	PY 19-20	PROPOSED	\$ Difference	% Difference
ADVERTISING	\$ 500.00	\$ 631.00	\$ 500.00	\$ 500.00	\$ -	0.00%
AUDIT EXPENSE	\$ 15,500.00	\$ 13,000.00	\$ 15,500.00	\$ 15,500.00	\$ -	0.00%
DUES AND PUBLICATIONS	\$ 1,000.00	\$ 314.60	\$ 500.00	\$ 500.00	\$ (500.00)	-50.00%
EMPLOYEE FRINGE BENEFITS	\$ 66,319.67	\$ 64,154.97	\$ 58,123.40	\$ 58,123.40	\$ (8,196.27)	-12.36%
EMPLOYEE SALARIES	\$ 221,065.55	\$ 221,065.55	\$ 193,744.66	\$ 193,744.66	\$ (27,320.89)	-12.36%
EQUIPMENT PURCHASE	\$ 2,500.00	\$ 4,794.18	\$ 1,500.00	\$ 1,500.00	\$ (1,000.00)	-40.00%
EQUIPMENT RENTAL	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	\$ -	0.00%
EQUIPMENT REPAIR	\$ 750.00	\$ 831.68	\$ 750.00	\$ 750.00	\$ -	0.00%
INSURANCE	\$ 7,000.00	\$ 6,432.00	\$ 7,000.00	\$ 7,000.00	\$ -	0.00%
OFFICE RENT	\$ 10,000.00	\$ 9,999.96	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%
OFFICE SUPPLIES	\$ 2,000.00	\$ 2,860.98	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
PAYROLL TAXES	\$ 20,448.56	\$ 19,815.43	\$ 17,921.38	\$ 17,921.38	\$ (2,527.18)	-12.36%
POSTAGE AND DELIVERY	\$ 500.00	\$ 381.60	\$ 500.00	\$ 500.00	\$ -	0.00%
PRINTING AND REPRODUCTION	\$ 1,000.00	\$ 611.76	\$ 500.00	\$ 500.00	\$ (500.00)	-50.00%
PROFESSIONAL FEES/SERVICES/PT STAFF	\$ 2,000.00	\$ -	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%
STAFF TRAINING	\$ 3,000.00	\$ 4,098.10	\$ 5,000.00	\$ 5,000.00	\$ 2,000.00	66.67%
STAFF TRAVEL	\$ 12,750.00	\$ 12,973.31	\$ 12,750.00	\$ 12,750.00	\$ -	0.00%
TELEPHONE/COMMUNICATIONS/NETWORK	\$ 7,500.00	\$ 7,515.57	\$ 6,500.00	\$ 6,500.00	\$ (1,000.00)	-13.33%
WDB/CLEO MEMBER TRAVEL/EXPENSES	\$ 15,500.00	\$ 12,289.31	\$ 13,500.00	\$ 13,500.00	\$ (2,000.00)	-12.90%
SUB TOTAL	\$ 392,833.78	\$ 385,270.00	\$ 351,789.44	\$ 351,789.44	\$ (41,044.34)	-10.45%
	PY 18-19	ACTUAL	NOV Approved	PY 19-20	PY 18-19	PY 18-19
EXPENSES (PROGRAMS)	APPROVED	PY 18-19	PY 19-20	PROPOSED	\$ Difference	% Difference
SUB AREA 16 Adult/Dislocated	\$ 443,948.84	\$ 386,773.86	\$ 350,309.34	\$ 350,309.34	\$ (93,639.50)	-21.09%
SUB AREA 17 and 18 Adult/Dislocated*	\$ 357,256.02	\$ 338,152.32	\$ 261,754.16	\$ 261,754.16	\$ (95,501.86)	-26.73%
SUB AREA 22 Adult/Dislocated	\$ 219,384.68	\$ 213,252.55	\$ 192,903.93	\$ 192,903.93	\$ (26,480.75)	-12.07%
SUB AREA 16 YOUTH	\$ 252,222.75	\$ 170,709.56	\$ 210,519.14	\$ 210,519.14	\$ (41,703.61)	-16.53%
SUB AREA 17 and 18 YOUTH*	\$ 215,162.87	\$ 139,065.62	\$ 172,693.75	\$ 172,693.75	\$ (42,469.12)	-19.74%
SUB AREA 22 YOUTH	\$ 134,080.50	\$ 79,352.01	\$ 132,198.05	\$ 132,198.05	\$ (1,882.45)	-1.40%
OJT PROJECTS	\$ 20,000.00	\$ -	\$ -	\$ -	\$ (20,000.00)	-100.00%
INCUMBENT WORKER TRAINING	\$ 20,000.00	\$ 7,050.00	\$ 10,000.00	\$ 10,000.00	\$ (10,000.00)	-50.00%
One-Stop Operator	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ -	0.00%
ECONOMIC EQUITY INITIATIVE	\$ -	\$ -	\$ -	\$ 180,000.00	\$ 180,000.00	0.00%
RAPID RESPONSE IWT				\$ 26,300.00	\$ 26,300.00	0.00%
BRANDING	\$ 25,000.00	\$ 24,397.74	\$ -	\$ -	\$ (25,000.00)	-100.00%
SUB TOTAL	\$ 1,737,055.66	\$ 1,408,753.66	\$ 1,380,378.37	\$ 1,586,678.36	\$ (150,377.30)	-8.66%
TOTAL EXPENSES	\$ 2,129,889.44	\$ 1,794,023.66	\$ 1,732,167.81	\$ 1,938,467.80	\$ (191,421.64)	-8.99%
UNOBLIGATED RESERVE	\$37,815.77		\$14,848.01	\$ 34,848.02	\$ (2,967.75)	-7.85%
TOTAL EXPENSES AND RESERVE	\$ 2,167,705.21		\$ 1,747,015.82	\$ 1,973,315.82	\$ (194,389.39)	-8.97%

**Bay Consortium Workforce Development Board
Impact Analysis**

Program Year Affected **PY 19-20**
Transfer Amount Requested **\$ 200,000.00**

Funds Expended

Program Year	Adult	Dislocated
2016-2017	\$ 618,391.79	\$ 582,299.31
2017-2018	\$ 655,190.83	\$ 532,897.44
2018-2019	\$ 686,404.13	\$ 381,780.75
Total	\$ 1,959,986.75	\$ 1,496,977.50

Participants Served

Program Year	Adult	Dislocated
2016-2017	224	145
2017-2018	217	103
2018-2019	275	79
Total	716	327

Narrative

The Adult Participants will benefit from this transfer because it will allow services to be continued. The Dislocated Participants will be unaffected because there are ample funds to cover the program expenditures. We are serving more Adults than Dislocated Workers.

Performance Reports

Rappahannock Goodwill Industries													
		1st Quarter PY 19 7/1/19 - 9/30/19			2nd Quarter PY 19 10/1/19 - 12/31/19			3rd Quarter PY 19 1/1/20 - 3/31/20			4th Quarter PY 19 4/1/20 - 6/30/20		
Customer Summary Information													
Planned Number of Participants for PY		100			100								
Total Participants Served		58			72								
Percent of Planned		58%			72%			-			-		
New Clients Enrolled this Quarter		8			14								
WIOA Adult		38			49								
WIOA Dislocated Worker		20			23								
Follow Up Information													
Total Follow-Ups Required		88			80								
Total Follow-Ups Completed		88			80								
Total Follow-Up Not Completed		0			0			0			0		
Employment 2nd Quarter after Exit													
WIOA Adult Program - 72.5%		83.3%	5	# employed	87.5%	14	# employed	-		# employed	66.7%	4	# employed
			6	# exited		16	# exited			6		# exited	
WIOA Dislocated Worker Program - 85%		71.4%	5	# employed	90.9%	10	# employed	-		# employed	-	5	# employed
			7	# exited		11	# exited			5		# exited	
Employment 4th Quarter after Exit													
WIOA Adult Program - 79%		62.5%	10	# employed	100.0%	6	# employed	-		# employed	-		# employed
			16	# exited		6	# exited					# exited	
WIOA Dislocated Worker Program - 85%		85.7%	18	# employed	100.0%	5	# employed	-		# employed	-		# employed
			21	# exited		5	# exited					# exited	
Median Earnings 2nd Quarter after Exit													
WIOA Adult Program		\$5,750.00	Not Available		\$5,750.00	Not Available		\$5,750.00			\$5,750.00		
WIOA Dislocated Worker Program		\$8,150.00	Not Available		\$8,150.00	Not Available		\$8,150.00			\$8,150.00		
Credential Attainment within Four Quarters after Exit													
WIOA Adult Program - 65.5%		80.0%	12	# credentialed	100.0%	5	# credentialed	-		# credentialed	-		# credentialed
			15	# exited		5	# exited					# exited	
WIOA Dislocated Worker Program - 70%		71.4%	15	# credentialed	100.0%	4	# credentialed	-		# credentialed	-		# credentialed
			21	# exited		4	# exited					# exited	
Measurable Skills Gain													
WIOA Adult Program - Baseline%		32.4%	11	# gained	3.0%	1	# gained	-		# gained	-		# gained
			34	# exited		33	# exited					# exited	
WIOA Dislocated Worker Program - Baseline%		30.8%	4	# gained	0.0%	0	# gained	-		# gained	-		# gained
			13	# exited		12	# exited					# exited	
40% Minimum Training Expenditure Requirement													
50.74%	WIOA Adult Program		65.1%	\$20,336.61	Training Expenditures	60.3%	\$59,859.87	Training Expenditures	-		Training Expenditures	-	Training Expenditures
				\$31,219.63	Total Expenditures			\$99,201.58		Total Expenditures			Total Expenditures
	WIOA Dislocated Worker Program		6.1%	\$ 1,098.15	Training Expenditures	31.6%	\$15,766.40	Training Expenditures	-		Training Expenditures	-	Training Expenditures
					\$17,873.62		Total Expenditures			\$49,943.93	Total Expenditures		

George Washington Planning District 16 Data

		2nd Quarter PY 19 10/1/19 - 12/31/19
Customer Summary Information		
Spotsylvania County New Clients Enrolled this Quarter		5
	WIOA Adult	31
	WIOA Dislocated Worker	11
Stafford County New Clients Enrolled this Quarter		6
	WIOA Adult	17
	WIOA Dislocated Worker	13
Caroline County New Clients Enrolled this Quarter		0
	WIOA Adult	1
	WIOA Dislocated Worker	7
King George County New Clients Enrolled this Quarter		1
	WIOA Adult	10
	WIOA Dislocated Worker	1
City of Fredericksburg New Clients Enrolled this Quarter		2
	WIOA Adult	12
	WIOA Dislocated Worker	5

Rappahannock Community College													
	1st Quarter PY 19 7/1/19 - 9/30/19			2nd Quarter PY 19 10/1/19 - 12/31/19			3rd Quarter PY 19 1/1/20 - 3/31/20			4th Quarter PY 19 4/1/20 - 6/30/20			
Customer Summary Information													
Planned Number of Participants for PY	72			72									
Total Participants Served	82			100									
Percent of Planned	114%			139%			-			-			
New Clients Enrolled this Quarter	7			16									
WIOA Adult	77			94									
WIOA Dislocated Worker	5			6									
Follow Up Information													
Total Follow-Ups Required	64			87									
Total Follow-Ups Completed	64			87									
Total Follow-Up Not Completed	0			0			0			0			
Employment 2nd Quarter after Exit													
WIOA Adult Program - 72.5%	75.0%	3	# employed	72.7%	8	# employed	-		# employed	-		# employed	
		4	# exited		11	# exited							# exited
WIOA Dislocated Worker Program - 85%	100.0%	1	# employed	100.0%	1	# employed	-		# employed	-		# employed	
		1	# exited		1	# exited							# exited
Employment 4th Quarter after Exit													
WIOA Adult Program - 79%	71.4%	10	# employed	66.7%	2	# employed	-		# employed	-		# employed	
		14	# exited		3	# exited							# exited
WIOA Dislocated Worker Program - 85%	100.0%	1	# employed	-	0	# employed	-		# employed	-		# employed	
		1	# exited		0	# exited							# exited
Median Earnings 2nd Quarter after Exit													
WIOA Adult Program	\$5,750.00	Not Available		\$5,750.00	Not Available		\$5,750.00			\$5,750.00			
WIOA Dislocated Worker Program	\$8,150.00	Not Available		\$8,150.00	Not Available		\$8,150.00			\$8,150.00			
Credential Attainment within Four Quarters after Exit													
WIOA Adult Program - 65.5%	100.0%	7	# credentialed	100.0%	2	# credentialed	-		# credentialed	-		# credentialed	
		7	# exited		2	# exited							# exited
WIOA Dislocated Worker Program - 70%	100.0%	1	# credentialed	-	0	# credentialed	-		# credentialed	-		# credentialed	
		1	# exited		0	# exited							# exited
Measurable Skills Gain													
WIOA Adult Program - Baseline%	40.0%	16	# gained	27.5%	11	# gained	-		# gained	-		# gained	
		40	# exited		40	# exited							# exited
WIOA Dislocated Worker Program - Baseline%	66.7%	2	# gained	50.0%	1	# gained	-		# gained	-		# gained	
		3	# exited		2	# exited							# exited
40% Minimum Training Expenditure Requirement													
45.22%	WIOA Adult Program	75.0%	\$38,212.60	Training Expenditures	59.9%	\$39,366.10	Training Expenditures	-		# Training Expenditures	-		# Training Expenditures
			\$50,917.76	Total Expenditures		\$65,700.35	Total Expenditures						
	WIOA Dislocated Worker Program	3.7%	\$ 568.70	Training Expenditures	2.5%	\$ 568.70	Training Expenditures	-		# Training Expenditures	-		# Training Expenditures
			\$15,189.72	Total Expenditures		\$22,605.84	Total Expenditures						

Northern Neck Planning District 17 Data

		2nd Quarter PY 19 10/1/19 - 12/31/19
Customer Summary Information		
Lancaster County New Clients Enrolled this Quarter		1
	WIOA Adult	16
	WIOA Dislocated Worker	1
Northumberland County New Clients Enrolled this Quarter		1
	WIOA Adult	16
	WIOA Dislocated Worker	1
Richmond County New Clients Enrolled this Quarter		2
	WIOA Adult	20
	WIOA Dislocated Worker	1
Westmoreland County New Clients Enrolled this Quarter		3
	WIOA Adult	22
	WIOA Dislocated Worker	1

Middle Peninsula Planning District 18 Data

		2nd Quarter PY 19 10/1/19 - 12/31/19
Customer Summary Information		
Essex County New Clients Enrolled this Quarter		2
	WIOA Adult	10
	WIOA Dislocated Worker	2
King and Queen County New Clients Enrolled this Quarter		0
	WIOA Adult	8
	WIOA Dislocated Worker	1
King William County New Clients Enrolled this Quarter		0
	WIOA Adult	8
	WIOA Dislocated Worker	2
Mathews County New Clients Enrolled this Quarter		0
	WIOA Adult	3
	WIOA Dislocated Worker	2
Middlesex County New Clients Enrolled this Quarter		2
	WIOA Adult	11
	WIOA Dislocated Worker	0

Eastern Shore Community College																
	1st Quarter PY 19 7/1/19 - 9/30/19				2nd Quarter PY 19 10/1/19 - 12/31/19				3rd Quarter PY 19 1/1/20 - 3/31/20				4th Quarter PY 19 4/1/20 - 6/30/20			
Customer Summary Information																
Planned Number of Participants for PY	51				51											
Total Participants Served	51				52											
Percent of Planned	100%				102%				-				-			
New Clients Enrolled this Quarter	16				1											
WIOA Adult	44				45											
WIOA Dislocated Worker	7				7											
Follow Up Information																
Total Follow-Ups Required	35				54											
Total Follow-Ups Completed	35				54											
Total Follow-Up Not Completed	0				0				0				0			
Employment 2nd Quarter after Exit																
WIOA Adult Program - 72.5%	88.9%	8	# employed	100.0%	9	# employed	-		# employed	-		# employed				
		9	# exited		9	# exited			# exited			# exited				
WIOA Dislocated Worker Program - 85%	-	0	# employed	100.0%	3	# employed	-		# employed	-		# employed				
		0	# exited		3	# exited			# exited			# exited				
Employment 4th Quarter after Exit																
WIOA Adult Program - 79%	50.0%	3	# employed	62.5%	5	# employed	-		# employed	-		# employed				
		6	# exited		8	# exited			# exited			# exited				
WIOA Dislocated Worker Program - 85%	-	0	# employed	100.0%	3	# employed	-		# employed	-		# employed				
		0	# exited		3	# exited			# exited			# exited				
Median Earnings 2nd Quarter after Exit																
WIOA Adult Program	\$5,750.00	Not Available		\$5,750.00	Not Available		\$5,750.00			\$5,750.00			\$5,750.00			
WIOA Dislocated Worker Program	\$8,150.00	Not Available		\$8,150.00	Not Available		\$8,150.00			\$8,150.00			\$8,150.00			
Credential Attainment within Four Quarters after Exit																
WIOA Adult Program - 65.5%	83.3%	5	# credentialed	100.0%	8	# credentialed	-		# credentialed	-		# credentialed				
		6	# exited		8	# exited			# exited			# exited				
WIOA Dislocated Worker Program - 70%	-	0	# credentialed	100.0%	3	# credentialed	-		# credentialed	-		# credentialed				
		0	# exited		3	# exited			# exited			# exited				
Measurable Skills Gain																
WIOA Adult Program - Baseline%	17.9%	7	# gained	53.3%	16	# gained	-		# gained	-		# gained				
		39	# exited		30	# exited			# exited			# exited				
WIOA Dislocated Worker Program - Baseline%	0.0%	0	# gained	20.0%	1	# gained	-		# gained	-		# gained				
		5	# exited		5	# exited			# exited			# exited				
40% Minimum Training Expenditure Requirement																
47.26%	WIOA Adult Program	61.3%	\$23,590.00	Training Expenditures	47.1%	\$28,690.00	Training Expenditures	-		Training Expenditures	-		Training Expenditures			
			\$38,502.98	Total Expenditures		\$60,966.66	Total Expenditures			Total Expenditures			Total Expenditures			
	WIOA Dislocated Worker Program	56.7%	\$ 7,653.45	Training Expenditures	47.8%	\$11,544.25	Training Expenditures	-		Training Expenditures	-		Training Expenditures			
			\$13,504.97	Total Expenditures		\$24,169.72	Total Expenditures			Total Expenditures			Total Expenditures			

Eastern Shore Planning District 22 Data

		2nd Quarter PY 19 10/1/19 - 12/31/19
Customer Summary Information		
Accomack County New Clients Enrolled this Quarter		1
	WIOA Adult	33
	WIOA Dislocated Worker	6
Northampton County New Clients Enrolled this Quarter		0
	WIOA Adult	18
	WIOA Dislocated Worker	5

SkillSource Group													
		1st Quarter PY 19 7/1/19 - 9/30/19			2nd Quarter PY 19 10/1/19 - 12/31/19			3rd Quarter PY 19 1/1/20 - 3/31/20			4th Quarter PY 19 4/1/20 - 6/30/20		
Customer Summary Information													
Planned Number of Participants for PY		54			54								
Total Participants Served		31			37								
Percent of Planned		57%			69%			-			-		
New Clients Enrolled this Quarter		9			6								
WIOA Youth		31			37								
Follow Up Information													
Total Follow-Ups Required		16			18								
Total Follow-Ups Completed		16			18								
Total Follow-Up Not Completed		0			0			0			0		
Employment 2nd Quarter after Exit													
WIOA Youth - 66%		100.0%	1	# employed	-	0	# employed	-		# employed	-		# employed
			1	# exited		0	# exited			# exited			# exited
Employment 4th Quarter after Exit													
WIOA Youth - 62.8%		87.5%	7	# employed	75.0%	6	# employed	-		# employed	-		# employed
			8	# exited		8	# exited			# exited			# exited
Credential Attainment within Four Quarters after Exit													
WIOA Youth - 70%		87.5%	7	# credentialed	50.0%	4	# credentialed	-		# credentialed	-		# credentialed
			8	# exited		8	# exited			# exited			# exited
Measurable Skills Gain													
WIOA Youth - Baseline %		8.0%	2	# gained	16.7%	4	# gained	-		# gained	-		# gained
			25	# exited		24	# exited			# exited			# exited
20% Work Experience Expenditure Requirement													
23.90%	WIOA Youth		31.4%	\$ 9,457.68	Training Expenditures	23.9%	\$20,925.64	Training Expenditures	-		Training Expenditures	-	
				\$ 30,091.26	Total Expenditures		\$87,562.56	Total Expenditures			Total Expenditures		Total Expenditures

George Washington Planning District 16 Data

		2nd Quarter PY 19 10/1/19 - 12/31/19
Customer Summary Information		
Spotsylvania County New Clients Enrolled this Quarter		2
	WIOA Youth	18
Stafford County New Clients Enrolled this Quarter		1
	WIOA Youth	8
Caroline County New Clients Enrolled this Quarter		0
	WIOA Youth	4
King George County New Clients Enrolled this Quarter		0
	WIOA Youth	3
City of Fredericksburg New Clients Enrolled this Quarter		3
	WIOA Youth	12

Rappahannock Community College													
		1st Quarter PY 19 7/1/19 - 9/30/19		2nd Quarter PY 19 10/1/19 - 12/31/19		3rd Quarter PY 19 1/1/20 - 3/31/20		4th Quarter PY 19 4/1/20 - 6/30/20					
Customer Summary Information													
Planned Number of Participants for PY		42		42									
Total Participants Served		37		39									
Percent of Planned		88%		93%		-		-					
New Clients Enrolled this Quarter		5		2									
WIOA Youth		37		39									
Follow Up Information													
Total Follow-Ups Required		10		10									
Total Follow-Ups Completed		10		10									
Total Follow-Up Not Completed		0		0		0		0					
Employment 2nd Quarter after Exit													
WIOA Youth - 66%		100.0%	2	# employed	75.0%	3	# employed	-	# employed	-	# employed		# employed
			2	# exited		4	# exited		# exited		# exited		# exited
Employment 4th Quarter after Exit													
WIOA Youth - 62.8%		50.0%	1	# employed	50.0%	1	# employed	-	# employed	-	# employed		# employed
			2	# exited		2	# exited		# exited		# exited		# exited
Credential Attainment within Four Quarters after Exit													
WIOA Youth - 70%		50.0%	1	# credentialed	100.0%	2	# credentialed	-	# credentialed	-	# credentialed		# credentialed
			2	# exited		2	# exited		# exited		# exited		# exited
Measurable Skills Gain													
WIOA Youth - Baseline %		21.7%	5	# gained	35.3%	6	# gained	-	# gained	-	# gained		# gained
			23	# exited		17	# exited		# exited		# exited		# exited
20% Work Experience Expenditure Requirement													
27.28%	WIOA Youth		33.7%	\$10,421.52	Training Expenditures	27.3%	\$18,445.35	Training Expenditures	-	Training Expenditures	-	Training Expenditures	
				\$30,923.03	Total Expenditures		\$67,626.52	Total Expenditures		Total Expenditures		Total Expenditures	

Northern Neck Planning District 17 Data

		2nd Quarter PY 19 10/1/19 - 12/31/19
Customer Summary Information		
Lancaster County New Clients Enrolled this Quarter		0
	WIOA Youth	4
Northumberland County New Clients Enrolled this Quarter		0
	WIOA Youth	3
Richmond County New Clients Enrolled this Quarter		0
	WIOA Youth	9
Westmoreland County New Clients Enrolled this Quarter		0
	WIOA Youth	9

Middle Peninsula Planning District 18 Data

		2nd Quarter PY 19 10/1/19 - 12/31/19
Customer Summary Information		
Essex County New Clients Enrolled this Quarter		1
	WIOA Youth	11
King and Queen County New Clients Enrolled this Quarter		0
	WIOA Youth	1
King William County New Clients Enrolled this Quarter		0
	WIOA Youth	0
Mathews County New Clients Enrolled this Quarter		0
	WIOA Youth	0
Middlesex County New Clients Enrolled this Quarter		0
	WIOA Youth	2

Eastern Shore Community College																
	1st Quarter PY 19 7/1/19 - 9/30/19				2nd Quarter PY 19 10/1/19 - 12/31/19				3rd Quarter PY 19 1/1/20 - 3/31/20				4th Quarter PY 19 4/1/20 - 6/30/20			
Customer Summary Information																
Planned Number of Participants for PY	35				35											
Total Participants Served	22				30											
Percent of Planned	63%				86%				-				-			
New Clients Enrolled this Quarter	5				7											
WIOA Youth	22				30											
Follow Up Information																
Total Follow-Ups Required	17				21											
Total Follow-Ups Completed	17				21											
Total Follow-Up Not Completed	0				0				0				0			
Employment 2nd Quarter after Exit																
WIOA Youth - 66%	85.7%	6	# employed	100.0%	2	# employed	-	# employed	-	# employed	-	# employed				
		7	# exited		2	# exited		# exited		# exited		# exited				
Employment 4th Quarter after Exit																
WIOA Youth - 62.8%	100.0%	3	# employed	80.0%	4	# employed	-	# employed	-	# employed	-	# employed				
		3	# exited		5	# exited		# exited		# exited		# exited				
Credential Attainment within Four Quarters after Exit																
WIOA Youth - 70%	100.0%	3	# credentialed	75.0%	3	# credentialed	-	# credentialed	-	# credentialed	-	# credentialed				
		3	# exited		4	# exited		# exited		# exited		# exited				
Measurable Skills Gain																
WIOA Youth - Baseline %	0.0%	0	# gained	50.0%	7	# gained	-	# gained	-	# gained	-	# gained				
		19	# exited		14	# exited		# exited		# exited		# exited				
20% Work Experience Expenditure Requirement																
64.09%	WIOA Youth	75.7%	\$32,292.97	Training Expenditures	64.1%	\$36,692.46	Training Expenditures	-	Training Expenditures	-	Training Expenditures	-	Training Expenditures			
			\$42,640.78	Total Expenditures		\$57,251.03	Total Expenditures		Total Expenditures		Total Expenditures		Total Expenditures			

Eastern Shore Planning District 22 Data

		2nd Quarter PY 19 10/1/19 - 12/31/19
Customer Summary Information		
Accomack County New Clients Enrolled this Quarter		4
	WIOA Youth	22
Northampton County New Clients Enrolled this Quarter		3
	WIOA Youth	11

2nd Quarter PY 2019

	Proposed Negotiated Level	Actual	% of Negotiated Level	Status
Adult Measures				
Employment 2nd Quarter after Exit	72.50	86.10	119%	E
Employment 4th Quarter after Exit	79.00	76.50	97%	FTM
Median Earnings 2nd Quarter after Exit	5750.00	-	-	NA
Credential Attainment within 4 Quarters after Exit	65.50	100.00	153%	E
Measurable Skills Gain	Baseline	Baseline	Baseline	
Dislocated Workers Measures				
Employment 2nd Quarter after Exit	85.00	93.30	110%	E
Employment 4th Quarter after Exit	85.00	100.00	118%	E
Median Earnings 2nd Quarter after Exit	8150.00	-	-	NA
Credential Attainment within 4 Quarters after Exit	70.00	100.00	143%	E
Measurable Skills Gain	Baseline	Baseline	Baseline	
Youth Measures				
Employment 2nd Quarter after Exit	66.00	83.30	126%	E
Employment 4th Quarter after Exit	62.80	73.30	117%	E
Credential Attainment within 4 Quarters after Exit	70.00	64.30	92%	FTM
Measurable Skills Gain	Baseline	Baseline	Baseline	

BCWDB Performance Measure Definitions

Section 116 of the Workforce Innovation and Opportunity Act (WIOA) specifies the core metrics that the Local Workforce Development Boards (LWDB) and the state will be measured against. The following Indicators of Performance are part of the performance accountability system under WIOA:

Employment 2nd Quarter after Exit

The percentage of program participants who are in unsubsidized employment during the 2nd quarter after exit from the program. **(Adult and Dislocated Workers)**
Participants in education, or training or employment in the 2nd quarter after exit. **(Youth)**

Employment 4th Quarter after Exit

The percentage of program participants who are in unsubsidized employment during the fourth quarter after exit from the program. **(Adult and Dislocated Workers)**
Participants in education, or training or employment in the 4th quarter after exit. **(Youth)**

Median Earnings 2nd Quarter after Exit

The median earnings of program participants who are in unsubsidized employment in the second quarter after exit from the program. **(Adult, Dislocated Workers, Youth)**

Credential Attainment within Four Quarters after Exit

The percentage of program participants who attain a recognized postsecondary credential, or a secondary school diploma or its recognized equivalent, during program participation or within 1 year after exit from the program. **(Adult, Dislocated Workers, Youth)**

Measurable Skills Gain

The percentage of program participants who, during a program year, are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving measurable skill gains toward a credential or employment. **(Adult, Dislocated Worker, Youth)**

*For Program Years 2018 and 2019, the following measures **will not** be included in the local negotiations process:*

- *Median Earnings 2nd Quarter after Exit - Youth*
- *Measurable Skills Gains -Adult, Dislocated Workers, and Youth*

Customer Survey

George Washington Area Customer Survey Results

What was the purpose of your visit?	Unemployment Claim	Workforce Resources	Resume Assistance	Job Search Activities	Resource Room	Workshops or Training	Gathering Informational Materials	Other			
<i>Number of Visitors</i>	0	68	18	12	102	84	0	0			
Were your needs met?	Yes	No									
<i>Number of Visitors</i>	140	0									
Was the Staff Knowledgeable?	Yes	No									
<i>Number of Visitors</i>	140	0									
If the Staff was unable to meet your needs, were you provided contact information for partner agencies/resources?	Yes	No	N/A								
<i>Number of Visitors</i>	20	0	0								
How helpful was the Staff during your visit to the Virginia Career Works Center?	1 (Poor)	2	3 (Average)						4	5 (Excellent)	Additional Comments: 1. Very helpful staff. 2. Thank you for everything. 3. They helped me so much.
<i>Number of Visitors</i>	0	0	0						0	140	
How would you rate your overall visit to the Virginia Career Works Center?	1 (Poor)	2	3 (Average)	4	5 (Excellent)						
<i>Number of Visitors</i>	0	0	0	0	140						

Northern Neck Area Customer Survey Results

What was the purpose of your visit?	Unemployment Claim	Workforce Resources	Resume Assistance	Job Search Activities	Resource Room	Workshops or Training	Gathering Informational Materials	Other
<i>Number of Visitors</i>	0	160	1	45	30	13	1	132
Were your needs met?	Yes	No						
<i>Number of Visitors</i>	18	0						
Was the Staff Knowledgeable?	Yes	No						
<i>Number of Visitors</i>	18	0						
If the Staff was unable to meet your needs, were you provided contact information for partner agencies/resources?	Yes	No	N/A					
<i>Number of Visitors</i>	18	0	0					
How helpful was the Staff during your visit to the Virginia Career Works Center?	1 (Poor)	2	3 (Average)	4	5 (Excellent)	Additional Comments: <ol style="list-style-type: none"> 1. Keep up the good work! 2. Everyone was so respectful and all my needs were taken care of. 3. Everybody was very nice and helpful! 4. Staff was great! 		
<i>Number of Visitors</i>	0	0	0	3	15			
How would you rate your overall visit to the Virginia Career Works Center?	1 (Poor)	2	3 (Average)	4	5 (Excellent)			
<i>Number of Visitors</i>	0	0	0	4	14			

Middle Peninsula Area Customer Survey Results

What was the purpose of your visit?	Unemployment Claim	Workforce Resources	Resume Assistance	Job Search Activities	Resource Room	Workshops or Training	Gathering Informational Materials	Other
<i>Number of Visitors</i>	0	31	0	0	0	0	0	0
Were your needs met?	Yes	No						
<i>Number of Visitors</i>	8	0						
Was the Staff Knowledgeable?	Yes	No						
<i>Number of Visitors</i>	9	0						
If the Staff was unable to meet your needs, were you provided contact information for partner agencies/resources?	Yes	No	N/A					
<i>Number of Visitors</i>	9	0	0					
How helpful was the Staff during your visit to the Virginia Career Works Center?	1 (Poor)	2	3 (Average)	4	5 (Excellent)	Additional Comments: 1. Keep up the good work! 2. Everyone was so respectful and all my needs were taken care of. 3. Everybody was very nice and helpful! 4. Staff was great!		
<i>Number of Visitors</i>	0	0	0	3	9			
How would you rate your overall visit to the Virginia Career Works Center?	1 (Poor)	2	3 (Average)	4	5 (Excellent)			
<i>Number of Visitors</i>	0	0	0	4	9			

Eastern Shore Area Customer Survey Results

What was the purpose of your visit?	Unemployment Claim	Workforce Resources	Resume Assistance	Job Search Activities	Resource Room	Workshops or Training	Gathering Informational Materials	Other		
<i>Number of Visitors</i>	0	9	4	20	10	14	12	0		
Were your needs met?	Yes	No								
<i>Number of Visitors</i>	31	0								
Was the Staff Knowledgeable?	Yes	No								
<i>Number of Visitors</i>	31	0								
If the Staff was unable to meet your needs, were you provided contact information for partner agencies/resources?	Yes	No	N/A	Additional Comments: <ol style="list-style-type: none"> 1. Good information. 2. Polite Staff. 3. Useful stuff for testing what job I fit. 4. A couple of good medical trainings. 5. Helpful. 						
<i>Number of Visitors</i>	31	0	0							
How helpful was the Staff during your visit to the Virginia Career Works Center?	1 (Poor)	2	3 (Average)						4	5 (Excellent)
<i>Number of Visitors</i>	0	0	5						6	20
How would you rate your overall visit to the Virginia Career Works Center?	1 (Poor)	2	3 (Average)	4	5 (Excellent)					
<i>Number of Visitors</i>	0	0	3	4	20					

Success Stories

Rappahannock Goodwill Industries Success Story – George Washington

SS immigrated to the United States over twenty years ago to provide a better life for his children. He worked in the hustle and bustle of New York City as a cab driver for many years, before moving his family south to Virginia so his children could further their educational goals and aspirations in the Virginia school and university systems.

SS worked for several years in odd jobs—including Lyft and Uber. Before finding the WIOA program, he had been unemployed for a period and found himself disheartened by his employment prospects. He attended a WIOA orientation at the recommendation of a friend and was found eligible for WIOA services as a low-income adult.

SS wanted to take his driving experience and become a CDL Class A driver because he knew it would afford him the opportunities and help him reach his life goals. He shared with the WIOA team that all he wanted to do was help his kids reach their goals and make them as proud as they were making him with their achievements.

Concerned about the assessment portion of WIOA eligibility, SS worked hard—with the help of his son—to study and brush up on his math and reading skills before taking the Test of Adult Basic Education (TABE). Once he had taken his assessment and the WIOA staff determined his priority of service and ability to benefit from the program, SS sat down with the WIOA Career Services Specialist to create smart and attainable goals for his Individual Employment Plan (IEP).

SS chose CDS Tractor Trailer Training as his provider and started his course at the beginning of June 2019. He had completed his training and received his certificate of completion and license by mid-August 2019. The Career Services Specialist sat down with SS and reviewed some job listing and revised his resume to fit with the jobs he was interested in and his new skills.

He got a job immediately with a company but found it wasn't a good fit due to the amount of time he was away from home and his responsibilities there. SS then found another job right way with a local grocery store chain that allowed him to be home each evening while maintaining the great pay he had with the previous position.

SS's persistence, positive attitude, collaborative spirit, and drive throughout the WIOA process and his training program are what allowed him to be completely successful in his endeavors. He expressed repeatedly to the WIOA team he was immensely happy with his new driving position and with the WIOA process overall.

Rappahannock Community College Success Story - Northern Neck

In April, 2019, B. was determined eligible for adult services and met the priority of service guidelines. He was enrolled in GMAW welding training because of being a Carry-On Trailer employee. He earned his welding credential, and his wages increased from \$12 hour to \$18 hour. In October, B. enrolled in SMAW and earned that credential. He is enrolled in FCAW, which begins 1/6/20. He now produces 7 trailers a day and earns \$22 hour. His next goal is to make 8 trailers a day, which will earn him \$25 hour. He is always so appreciative for what WIOA and RCC have helped him accomplish.

Rappahannock Community College Success Story – Middle Peninsula

LC became a WIOA participant in February on 2019 enrolling in the Workforce Welding program. LC was unemployed and the father of four, ages 4-10 yrs. LC attended welding classes at the Westmoreland Workforce Training Center. LC has successfully completed certifications in Shielded

Metal Arc Welding, Gas Metal Arc Welding, and Flex Cored Arc Welding. Early in his training, LC expressed an interest in working for Carry On-Trailers as a welder. LC was patient and diligent in waiting for position openings as he continued to increase his resume with welding credentials. LC was hired in November 2019 as a welder with Carry On-Trailers. Though LC continues to have some barriers such as transportation, he is planning on completing two more welding classes to further his qualifications as a welder. LC continues to express gratitude to the Workforce department and WIOA funding through each interaction with his case manager and instructors.

Eastern Shore Community College Success Stories – Eastern Shore

Story #1

KK was an unemployed person with no work experience when she applied for WIOA funding for training. KK had already done some research on the medical assisting program and after meeting with the advisor for the training made the decision to enroll for training. After meeting WIOA eligibility requirements KK applied for and was granted admission at Eastern Shore Community College and passed the required placement testing. KK has since successfully completed the Medical Assistant training and went on to pass the medical assistant national certification examination through the National Center for Competency Testing. What is amazing is KK did not actively seek employment there, but was called personally by her internship supervisor and urged to apply. Her internship supervisor was so impressed with KK's work ethic and skill level during her internship she knew she wanted to make her a permanent part of the staff. KK is now working full-time as a medical assistant on her first job ever and she loves it! KK is an exemplary example of how the WIOA program was designed to work.

Story #2

TK, a dislocated worker laid off from Bayshore Concrete needed to find employment quickly to continue to support his family. TK was aware that there he did not have any skills for the jobs that were being advertised locally and understood that he would need to make a decision because his unemployment and finally run out along with his savings which were quickly being depleted. TK was referred to WIOA by a staff member at the local Virginia Employment Commission for a skills upgrade and training. Tom met with WIOA staff and decided that CDL training was the best option to meet the needs of his family. The problem was there were no CDL classes available at Eastern Shore Community College for several months. TK did not have several months to wait so he so he decided to go to CDS to take the CDL training. TK successfully completed the training is employed full-time at a local poultry plant as a live-haul driver with a dedicated route, is earning a good salary, and is able to return home each night to be with his family.

SkillSource Group Youth Success Story – George Washington

JJ was nearly 21 when he came to the SkillSource Young Adult Program in November 2018. He came after a friend mentioned he was enrolled in a training program through WIOA. JJ's Case Manager (CM) found him to be very likeable, persistent, and very goal-oriented for his future. He enrolled in the WIOA Youth program and was determined to complete a CDL (Commercial Driving License) certification. Upon enrollment, he was residing with his girlfriend and her father, with no immediate family support regarding his financial or educational goals. He was working at a family restaurant, to help out financially with rent, monthly bills, and a baby on the way.

JJ has only completed 10th grade. He asked if the WIOA Youth program could help with completing his

GED, stating he wanted to have more opportunities for jobs. The CM enrolled him in classes with Adult Basic Education. JJ passed his first GED subject test easily early on, with 3 more to go. Concurrently enrolled in the CDL program, he was going to class every day while studying nightly for his next GED subject test. He had previously been in trouble with the law and was an offender; the CM discovered this after JJ was enrolled. He had a court date on June 5, 2019. After many conversations with his lawyer, the CM found out that a condition of JJ's community probation was that he obtain his GED. Since he had not yet completed, the Judge needed information that JJ was in the process of obtaining his GED. With the support of his CM, Project Director and JJ's attorney, along with letters from Adult Ed, SkillSource and his CDL training provider showing ambition and performance, the Judge provided JJ an additional 2 months to obtain his GED certificate.

JJ worked a part-time night shift at a distribution center to help provide for his new baby girl, born in April, and to pay attorney's fees. Passing the other GED tests continued to be a challenge. Math was the hardest of the obstacles; *"a lot harder than backing up a monster truck"*, as JJ stated. After 2 fails and with 2 days to go on the test deadline, JJ stayed up all night studying practice questions, passed, and received his GED Certificate on 9/11/19.

Attendance at court on 9/18/19 resulted in all previous charges dropped. He was in his last stretch. The next few months did not go smoothly, with various setbacks and delays, and many communications between JJ and his CM. He attended Financial Literacy workshops at the Virginia Career Works Fredericksburg Center on both budget and credit, showing he had an interest in continuing to better himself personally and professionally.

Given his schedule of working overnight and day classes, he took a bit longer to grasp technical maneuvers required to pass his CDL test. On 11/8/19 he passed the test and drove directly to the DMV. He brought the license directly to his Case Manager and the CM immediately texted the Project Director, who both shared their elation for JJ and the WIOA Youth Program!

While working with his CM and other resources along the way, JJ has secured a full-time position with Merchants Grocery in Culpeper, VA. He drives regionally so he can be home on the weekends. He enjoys a nearly \$20/hour wage (approximately \$41,600 annually), and has moved to a new home, providing a good foundation for his family. JJ recently told his CM that although very difficult at times, looking back, it was all worth it. Happy New Year JJ!

Rappahannock Community College Youth Success Story – Northern Neck

FR dropped out of high school as she felt that "the school was disinterested in giving her the assistance that she needed to get her education." She took classes online through a high school program for one month. She then enrolled in the RCC Adult Education Program. It was at that point that the WIOA Case Manager began working with her. She obtained her GED within a few months of beginning the Adult Education Program. She had a strong desire to make a better future for herself and her daughter. She enrolled in the Pre-Nursing Program at RCC. While completing that program, she became pregnant with her second child. She experienced a lot of sickness during her pregnancy and her doctor worked closely with her but was unsuccessful in helping with her all-day "morning" sickness. Despite the challenge, she completed the program. She also attained her Certified Nursing Assistant state license.

She currently is working 50-60 hours per week to support her two children. She is saving money in the hopes that she can cut back her hours and return to pursue her LPN.

Rappahannock Community College Youth Success Story – Middle Peninsula

DL is a 19-year-old young man who desires a skill that can allow him to become self-sufficient. He showed a strong interest in welding. A welding instructor and the case manager gave him a tour of the welding facility and he knew that it was the career field for him. The case manager reviewed the soft skills necessary to be successful and found that DL possessed many of them. DL enrolled in SMAW and successfully completed the course. He is scheduled to test tomorrow but his instructor has confidence in his ability to pass. He is excited about moving forward to the next welding class. His long-term goal is to work for the Newport News Shipyard.

Eastern Shore Community College Youth Success Stories – Eastern Shore

Story #1

B & T are twins attached at the hip. Where you see one you generally see the other. In past years, they both have struggles academically and with regular school attendance. This year, as seniors in high school, they have made the positive turn towards self-awareness and are excited about the next step in their lives. Both students have maintained really good grades this year and they are attending school regularly. If they miss school, they have self-advocated for their missing assignments, which in the past was too much out of their comfort zone. The twins are extremely shy and most times will not speak up when they need to ask for help or have a question. The light turned on, and they want to achieve their goal to graduate. By taking baby steps-little by little, they are making progress as indicated by their grades and SOL pass rates. In addition, they passed the Wise Financial CTE test, which is not an easy test to pass. T had to retake the class, but in doing so, she was better prepared to pass the test. T also has passed the WorkKeys for Business Writing. All in all, they are very close to achieving their goal of graduating on time and attending ESCC to pursue degrees in Early Childhood Education.

Story #2


Sis, the single parent of a very busy toddler recently completed the Long-Term Care Assistant (C.N.A.) training. Sis excelled in her training program both in the classroom setting and in the clinical setting. At the C.N.A. graduation ceremony Sis was awarded the best bedside manner honor which was voted on by the patients themselves. Although Sis has applied to complete the state board examination, she has not been awarded a test date. Sis has applied for several jobs as a C.N.A. One job that Sis had not considered until graduation night was as a C.N.A. in a group home for individuals with developmental disabilities. When the owner shared her brochure, Sis was immediately interested. The future is looking very bright for Sis!

New Appointments to the Bay WDB



Commonwealth of Virginia
Workforce Innovation and Opportunity Act

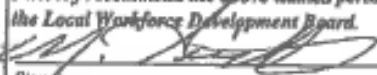
NOMINATION FORM A
Local Workforce Development Board

1-Name (First, MI, Last) Tompkins, Patrick		2-LWDA # 13	3-Date January 24, 2020
4-Street Address 29300 Lankford Highway		13-Nominee Characteristics	
5-City Motts	6-County Accornack	Gender: Male <input checked="" type="checkbox"/> Female <input type="checkbox"/>	
7-State Virginia	8-ZIP 23410	Race:	
9-Home Phone (include area code)	10-Work Phone (include area code) 757.789.1748	White <input checked="" type="checkbox"/> Black <input type="checkbox"/>	
11-FAX	12-E-Mail rtompkins@es.vccs.edu	Hispanic <input type="checkbox"/> Amer. Indian <input type="checkbox"/>	
15-LWDA Name Bay Consortium WDB		Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/>	
16-Labor/ CBO/ Apprenticeship Representative		Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/>	
Title _____ Organization _____		14-Recommended for (see section number)	
17-Private Sector (Business) Representative		16- Labor/ CBO/ Apprenticeship <input type="checkbox"/>	
Title _____		17- Private Sector (Business) <input type="checkbox"/>	
Business _____		18- Title II AELA Provider <input type="checkbox"/>	
Type of Business _____		19- Economic Development <input type="checkbox"/>	
		20- VEC <input type="checkbox"/>	
		21- Community College <input checked="" type="checkbox"/>	
		22- VDARS <input type="checkbox"/>	
		23- Career & Technical Education <input type="checkbox"/>	
		24- Optional/Other <input type="checkbox"/>	
		Minority-Owned Business <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>	
		Female-Owned Business <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/>	
		Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/>	
		Number of Employees _____	
18- Title II AELA Representative		21-Community College Representative	
Title _____		Title <u>Vice President</u>	
Institution _____		Institution <u>Eastern Shore Community College</u>	
19-Economic Development Representative		22-VDARS Representative	
Title _____		Title _____	
Affiliation _____			
20-VEC Representative		23-Career & Technical Education Representative	
Title _____		Title _____	
		Affiliation _____	
25-Nominator		24-Optional/ Other Representative	
I hereby recommend the above-named person for membership on the Local Workforce Development Board.		Title _____	
Signature  Date <u>1/24/2020</u>		Affiliation _____	
Printed/Typed Name & Title of Nominator James Shaoffer, President		26-Action by Chief Local Elected Official	
Nominator Organization ESCC		Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 99-2 (Revised April 16, 2015) of the Virginia Board of Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Official.	
Phone 757.789.1775. jshaoffer@es.vccs.edu FAX		Term of Appointment From <u>7/1/19</u> To <u>6/30/23</u>	
E-Mail		Signature of Chief Local Elected Official _____ Date _____	



Commonwealth of Virginia
Workforce Innovation and Opportunity Act


NOMINATION FORM A
Local Workforce Development Board

1-Name (First, MI, Last) Chantel D. Roane		2-LWDA # 13	3-Date 11-12-2019
4-Street Address 309 Timberland Drive		13-Nominee Characteristics Gender: Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Race: White <input type="checkbox"/> Black <input checked="" type="checkbox"/> Hispanic <input type="checkbox"/> Amer. Indian <input type="checkbox"/> Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/>	
5-City Montross	6-County Westmoreland	14-Recommended for (see section number)	
7-State Virginia	8-ZIP 22520	16- Labor/ CBO/ Apprenticeship	<input type="checkbox"/>
9-Home Phone (include area code) (804) 761-5872	10-Work Phone (include area code) (804) 351-6231	17- Private Sector (Business)	<input type="checkbox"/>
11-FAX	12-E-Mail chantelroane@gmail.com	18- Title II AELA Provider	<input type="checkbox"/>
15-LWDA Name Virginia Career Works Bay Consortium		19- Economic Development	<input type="checkbox"/>
16-Labor/ CBO/ Apprenticeship Representative		20- VEC	<input type="checkbox"/>
Title _____ Organization _____		21- Community College	<input type="checkbox"/>
17-Private Sector (Business) Representative		22- VDARS	<input type="checkbox"/>
Title _____		23- Career & Technical Education	<input type="checkbox"/>
Business _____		24- Optional/ Other	<input checked="" type="checkbox"/>
Type of Business _____		Minority-Owned Business	Yes <input type="checkbox"/> No <input type="checkbox"/>
18- Title II AELA Representative		Female-Owned Business	<input type="checkbox"/> <input type="checkbox"/>
Title _____		Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input type="checkbox"/>	
Institution _____		Number of Employees _____	
19-Economic Development Representative		21-Community College Representative	
Title _____		Title _____	
Affiliation _____		Institution _____	
20-VEC Representative		22-VDARS Representative	
Title _____		Title _____	
25-Nominator		23-Career & Technical Education Representative	
I hereby recommend the above-named person for membership on the Local Workforce Development Board.		Title _____	
 11/12/2019		Affiliation _____	
Signature _____ Date _____		24-Optional/ Other Representative	
Printed/Typed Name & Title of Nominator Haynesville Correctional Center		Title Chief of Housing & Programs	
Nominator Organization 804-396-1412		Affiliation Virginia Department of Corrections	
Phone michael.seville@vadoc.virginia.gov		26-Action by Chief Local Elected Official	
E-Mail		Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 99-2 (Revised April 16, 2015) of the Virginia Board of Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Official.	
		Term of Appointment: From 7/1/19 To 6/30/25	
		Signature of Chief Local Elected Official _____ Date _____	



Commonwealth of Virginia
Workforce Innovation and Opportunity Act

NOMINATION FORM A
Local Workforce Development Board

1-Name (First, MI, Last) Ivy L. Ramos		2-LWDA # 13	3-Date 11/07/20
4-Street Address 1925 Garden Creek Rd (P.O. Box 247)		13-Nominee Characteristics Gender: Male <input type="checkbox"/> Female <input checked="" type="checkbox"/> Race: White <input type="checkbox"/> Black <input checked="" type="checkbox"/> Hispanic <input type="checkbox"/> Amer. Indian <input type="checkbox"/> Native Alaskan <input type="checkbox"/> Asian <input type="checkbox"/> Pacific Islander <input type="checkbox"/> Other <input type="checkbox"/>	
5-City Port Haywood	6-County Mathews	14-Recommended for (see section number) 16- Labor/ CBO/ Apprenticeship <input type="checkbox"/> 17- Private Sector (Business) <input checked="" type="checkbox"/> 18- Title II ARLA Provider <input type="checkbox"/> 19- Economic Development <input type="checkbox"/> 20- VEC <input type="checkbox"/> 21- Community College <input type="checkbox"/> 22- VDARS <input type="checkbox"/> 23- Career & Technical Education <input type="checkbox"/> 24- Optional/ Other <input type="checkbox"/>	
7-State Virginia	8-ZIP 23138		
9-Home Phone (include area code) (804) 512-5483	10-Work Phone (include area code) (804) 725-7490	Minority-Owned Business <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Female-Owned Business <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Urban <input type="checkbox"/> Suburban <input type="checkbox"/> Rural <input checked="" type="checkbox"/> Number of Employees <u>8</u>	
11-FAX (804) 725-7491	12-E-Mail leigh@haskinsbayside.com		
15-LWDA Name Bay Consortium Workforce Development Board		17-Private Sector (Business) Representative Title <u>Manager</u> Business <u>Haskins Bayside Super Service Center, Inc.</u> Type of Business <u>Automotive</u>	
16-Labor/ CBO/ Apprenticeship Representative Title _____ Organization _____			
18- Title II ARLA Representative Title _____ Institution _____		21-Community College Representative Title _____ Institution _____	
19-Economic Development Representative Title _____ Affiliation _____		22-VDARS Representative Title _____	
20-VEC Representative Title _____		23-Career & Technical Education Representative Title _____ Affiliation _____	
25-Nominator I hereby recommend the above-named person for membership on the Local Workforce Development Board  11/07/20 Signature <u>John L. Priest, Vice Chairman</u> Date Printed/Typed Name & Title of Nominator <u>Mathews County School Board</u> Nominator Organization <u>(804) 725-3909 (804) 725-3951</u> Phone <u>john.priest@mathews.k12.va.us</u> FAX E-Mail		24-Optional/ Other Representative Title _____ Affiliation _____	
		26-Action by Chief Local Elected Official Subject to certification required by Section 107 of the Workforce Innovation and Opportunity Act of 2014 and Policy 99-2 (Revised April 16, 2015) of the Virginia Board of Workforce Development, the person nominated herein has been duly appointed to the Local Workforce Development Board by the Chief Elected Officials. Term of Appointment: From <u>7/1/19</u> To <u>6/30/23</u> Signature of Chief Local Elected Official _____ Date	

**Bay Consortium Workforce Development Board, Inc.
Reimbursement For Travel Expenses**

Name _____

Address _____

Telephone Number _____

Date of Travel _____

Place of Departure _____

Time Left _____

Destination _____

Place of Return _____

Time Returned _____

Purpose of Trip _____

EXPENSES (Attach receipts, itemize expenses, identify tolls)

Miles Traveled _____ @ \$0.58 \$ _____

Tolls _____ \$ _____

Parking _____ \$ _____

Meals Breakfast \$ _____ \$ _____ Tip \$ _____

Lunch \$ _____ \$ _____ Tip \$ _____

Dinner \$ _____ \$ _____ Tip \$ _____

Overnight Lodging (Name of Motel, attach receipt) \$ _____

Telephone Call (s) for or to _____ \$ _____

Total Expenditures \$ _____

Mail this form to: Bay Consortium
Workforce Development Board, Inc.
P.O. Box 1117
Warsaw, Virginia 22572

I certify that the above statements are true and that I will not be reimbursed for these expenses by any other agency. **Receipts must accompany this form in order to be reimbursed.**

Signature of Workforce Development Board Member

Date

TRAVEL EXPENDITURE REPORTING POLICY

The Workforce Development Board sets forth instructions regarding the Workforce Development Board Member's policy governing the filing of expenses and statements in connection with official travel for which the Board pays. The Administrative Office will reimburse the Board Members for reasonable business expenses incurred while traveling on official Board business. Travel expense submitted after 90 days must be approved for payment by the Board.

Transportation: The Board Member may be reimbursed for mileage driven from the Board Member's base point or residence at the mileage reimbursement rate established by the Internal Revenue Service Publication 15, Circular E (\$0.58 per mile). The Administrative Office will pay for highway tolls and customary parking fees incurred on business trips. MapQuest or Google Maps must be submitted as mileage documentation for reimbursement. Receipts must be submitted for highway tolls and parking.

Lodging: The Administrative Office will pay for lodging expense. If a spouse accompanies the Board Member, the Board will pay only for the single room cost. Lodging shall be confirmed with the Executive Director.

Telephone: The Administrative Office will pay for telephone calls made for Board business and one "safe arrival" telephone call.

Meals: Meals, excluding alcoholic beverages, may be reimbursed. To qualify for reimbursement for breakfast expenses, the traveler must, out of necessity, leave home before 6:30 a.m. To be reimbursed for dinner expenses, the traveler must be unable to return home by 7:30 p.m. In order to claim meal reimbursement; breakfast, lunch, or dinner; departure and arrival (return) time must be entered on the Reimbursement for Travel Expense Form. Receipts are required.

Reimbursement for meals should not exceed \$35.00 per day. This is not an allowance, rather a reimbursement of expenses actually incurred. If no expense is incurred, no reimbursement is allowed.

Tips: Tips are recognized as a legitimate part of the cost of travel. Meal tips should not exceed a 20 percent rate.

Registration Fees: The Administrative Office will pay for registration fees required for attendance at meetings/conferences/seminars. Conference/Seminar attendance shall be confirmed with the Executive Director.