

HOURS OF OPERATION: December 2021
 APPOINTMENTS PREFERRED – WALK-INS ARE WELCOME
 MONDAY – FRIDAY * 9:00 am – 4:00 pm
Phone: 540-322-5765

WORKSHOPS

Monday	Tuesday	Wednesday	Thursday	Friday
START YOUR JOB SEARCH www.vawc.virginia.gov Your new career, training or volunteer opportunity is right around the corner!!!		10:00 – 11:00 am 1 VaWC Workshop 10:00-12:30 pm GED Classes 11:00 am – 1:00 pm Microsoft Word 2:00 – 3:00 pm LinkedIn Learning	10:00 am– 12:00 pm 2 Google Workspace 1:30 – 3:30 pm Microsoft PowerPoint	10:00 – 11:00 am 3 VaWC Workshop 10:00-12:30 pm GED Classes 11:00 – 1:00pm Microsoft Excel 2:00 – 4:00pm Job Search Skills
10:00 – 11:00 am 6 VaWC Workshop 10:00-12:30 pm Adult Education 1:00 – 3:00 pm Taller de Computadora Básica (Spanish Language Based Workshop)	10:00 am – 12:00 pm 7 Taller de Internet Básico (Spanish Language Based Workshop) 1:00 – 3:00 pm Taller de Correo Electrónico (Spanish Language Based Workshop) 3:00 – 4:00 pm Taller de Cómo Hacer el Resumé (Spanish Language Based Workshop)	10:00 – 11:00 am 8 VaWC Workshop 10:00-12:30 pm GED Classes 11:00 am – 1:00 pm Taller de Microsoft Word (Spanish Language Based Workshop) 2:00 – 3:00 pm Taller de LinkedIn Learning (Spanish Language Based Workshop) 1:00 – 2:00 pm Learn about Interviews	10:00 am– 12:00 pm 9 Taller de Google Workspace (Spanish Language Based Workshop) 1:30 – 3:30 pm Taller de Microsoft PowerPoint (Spanish Language Based Workshop)	10:00 am– 12:00 pm 10 VaWC Workshop 10:00-12:30 pm GED Classes 11:00 – 1:00pm Taller de Microsoft Excel (Spanish Language Based Workshop) 2:00 – 4:00pm Taller de Búsqueda de Trabajo (Spanish Language Based Workshop)
10:00 – 11:00 am 13 VaWC Workshop 10:00-12:30 pm Adult Education 1:00 – 3:00 pm Basic Computer	10:00 am – 12:00 pm 14 Internet 1:00 – 3:00 pm Email 3:00 – 4:00 pm Resume Writing	10:00 – 11:00 am 15 VaWC Workshop 11:00 am – 1:00 pm Microsoft Word 2:00 – 3:00 pm LinkedIn Learning	10:00 am– 12:00 pm 16 Google Workspace 1:30 – 3:30 pm Microsoft PowerPoint	10:00 – 11:00 am 17 VaWC Workshop 11:00 – 1:00pm Microsoft Excel 2:00 – 4:00pm Job Search Skills
10:00 – 11:00 am 20 VaWC Workshop 1:00 – 3:00 pm Basic Computer	10:00 am – 12:00 pm 21 Internet 1:00 – 3:00 pm Email 3:00 – 4:00 pm Resume Writing	10:00 – 11:00 am 22 VaWC Workshop 11:00 am – 1:00 pm Microsoft Word 2:00 – 3:00 pm LinkedIn Learning	OFFICE CLOSED FOR HOLIDAY	
10:00 – 11:00 am 27 VaWC Workshop		10:00 – 11:00 am 29 VaWC Workshop	OFFICE CLOSED FOR HOLIDAY	

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Check back for our Hiring Events -Stay updated by checking Events on <https://vcwbay.com/>