



A proud partner of the **AmericanJobCenter** network

10304 Spotsylvania Ave, Suite 100
Fredericksburg, VA 22408

For Computer & Digital Skills Workshop Information-
Email Milagros.Rivera@fredgoodwill.org or call 540-308-5375

For virtually enrollment the instructor must be contacted prior to class so a Meeting ID and Password can be provided.

HOURS OF OPERATION: **March 2022**
 APPOINTMENTS PREFERRED – WALK-INS ARE WELCOME
 MON., TUES., THURS. FRI.* 8:30 am – 4:30 pm
 WED. 9:30 – 4:30 pm
Phone: 540-322-5765

WORKSHOPS

| Monday Every Monday we offer training in: Basic Computer | Tuesday Every Tuesday we offer training in: Internet and Email | Wednesday Every Wednesday we offer training in: Microsoft Word | Thursday Every Thursday we offer training in: Google Workspace Microsoft PowerPoint | Friday Every Friday we offer training in: Microsoft Excel |
|--|---|---|---|--|
| | 1 | 2 | 3 | 4 |
| 10:00-12:30 pm 7 Adult Education Taller de Computadora Básica (Spanish Language Based Workshop) | 3:00 – 4:00 pm 8 Taller de Cómo Hacer el Resumé (Spanish Language Based Workshop) Taller de Internet Básico (Spanish Language Based Workshop) Taller de Correo Electrónico (Spanish Language Based Workshop) | 10:00-12:30 pm 9 GED Classes 2:00 – 3:00 pm Taller de LinkedIn Learning (Spanish Language Based Workshop) Taller de Microsoft Word (Spanish Language Based Workshop) | 10:00-12:30 pm 10 Taller de Google Workspace (Spanish Language Based Workshop) Taller de Microsoft PowerPoint (Spanish Language Based Workshop) | 10:00-12:30 pm 11 GED Classes 2:00 – 4:00pm Taller de Búsqueda de Trabajo (Spanish Language Based Workshop) Taller de Microsoft Excel (Spanish Language Based Workshop) |
| 10:00-12:30 pm 14 Adult Education | 3:00 – 4:00 pm 15 Resume Writing: Are you ready for the upcoming job fairs? | 10:00-12:30 pm 16 GED Classes 9:30-10:30 am | 17 | 10:00-12:30 pm 18 GED Classes 2:00 – 4:00pm Job Search Skills START YOUR JOB SEARCH www.vawc.virginia.gov |
| 10:00-12:30 pm 21 Adult Education | 3:00 – 4:00 pm 22 Resume Writing: Are you ready for the upcoming job fair? | 10:00-12:30 pm 23 GED Classes | 24 | 10:00-12:30 pm 25 GED Classes 2:00 – 4:00pm Job Search Skills |
| 10:00-12:30 pm 28 Adult Education | 3:00 – 4:00 pm 29 Resume Writing | 10:00-12:30 pm 30 GED Classes | 31 | |

My Journey
Virginia Career Works
Referral Portal

The Workforce system in Virginia is here to help. Create an account at no cost to virtually explore various tools and resources.
Start your journey!



Updated and published 3.11.2022

[Check the back for our Hiring Events -Stay updated by checking Events on https://vcwbay.com/](https://vcwbay.com/)



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HIRING EVENTS

| Monday | Tuesday | Wednesday | Thursday | Friday |
|--------|--|-----------|----------|--------|
| | 1 | 2 | 3 | 4 |
| 7 | 8 | 9 | 10 | 11 |
| 14 | 15 | 16 | 17 | 18 |
| 21 | 22 | 23 | 24 | 25 |
| | 9:00-1:00pm CVS JOB FAIR at the Fredericksburg CENTER | | | |
| 28 | 29 | 30 | 31 | |

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Updated and published 1.31.2021

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